



*CITY OF WENATCHEE*

301 Yakima Street, 3rd Floor, Wenatchee WA 98801-2975  
PO Box 519, Wenatchee WA 98807-0519  
(509) 888-6200

Date:

Service

Address: \_\_\_\_\_ Acct# \_\_\_\_\_

Dear Landlord:

You have requested that we allow utilities to be changed into your tenant's name. In order for us to proceed with this request, we require a Landlord Authorization from you. If you wish this form to remain open for future tenants, please circle TENANT in the space indicated. If you would like the authorization for your present tenant only, please write their name in the space indicated.

If we do not receive this authorization, the utility account will remain in your name.

If you should have any further questions, please feel free to contact City Hall, Utility Billing at (509) 888-6200.

Thank you for your prompt reply

I, \_\_\_\_\_, give authorization to \_\_\_\_\_  
(Landlord's Name) (PLEASE PRINT) (TENANT)

to have a City of Wenatchee Utility Account placed in their name. I recognize that as the owner of this property, I am ultimately responsible for this account. I also recognize that in the event of non-payment of a utility bill by either the Tenant or myself, a utility lien may be placed on this property and the account may be sent to a collection agency.

Landlord Signature \_\_\_\_\_

Landlord Phone# \_\_\_\_\_

Landlord Address \_\_\_\_\_