



Neighborhood Matching Grant Program

The City of Wenatchee has established a Neighborhood Matching Grant program as an element in a larger effort to organize our neighborhoods. The overall goal of the program is to help foster a highly public team partnership between the City and our citizens designed to create and facilitate positive change in the City.

The Matching Grant Program has been developed to help groups of citizens fund neighborhood projects, that will in turn, enhance the City as a whole. Projects will be funded that will help neighborhoods get organized, create a physical change or create a youth partnership.

Examples

Organization:	Physical Projects:	Youth Partnerships:
Help with flyers and space rental in order to have a neighborhood social	Convert a neglected street corner to a neighborhood green space with a bench and bus stop	A partnership with an area school to research neighborhood history and develop a logo for signage based on what they learned
Help with funding for a neighborhood newsletter	Convert a lot into a neighborhood garden	Work with school to identify and plan for a safe walking route for neighborhood kids
Funding for a facilitator for a neighborhood goal setting workshop	Add / replace play equipment in a neighborhood park	Utilize school class to map neighborhood and help identify needed improvements

For 2009, a pool of \$2,500 has been set aside for this program. Funds will be awarded through two rounds, providing funds hold out. Rounds will be March 2, May 29 and September 7 (provided funds are available for all rounds). Awards will be made up to \$625 per project. All projects require a dollar for dollar match from the neighborhood. The neighborhood's match can be cash or in-kind in the form of labor or materials. The City's Neighborhood Steering Committee will evaluate the applications.

Awards are based on:

- ❖ **Applicant and Support:** The applicant is representing and applying on behalf of a larger neighborhood group. Support for the project is demonstrated via petition or letters of support.
- ❖ **Quality of the Project:** The project is clearly understood, well planned, warranted and ready to proceed. Site plans, photos and / or maps accompany the application.

- ❖ **Neighborhood Match:** The match meets the minimum requirement and is secured and ready to be expended.
- ❖ **Neighborhood Participation:** The project must be a self-help project and a significant number of people / stakeholders will be involved. Letters of support help to demonstrate support / participation.
- ❖ **Neighborhood Benefit:** Projects must provide the public a tangible benefit and benefit the neighborhood as a whole.
- ❖ **6 Month Timeline:** Priority will be given to those projects that can be completed in 6 months or less, or within the calendar year for later rounds.

Funds cannot:

- ❖ Duplicate an existing program or service
- ❖ Support ongoing operations of an organization or project
- ❖ Conflict with City policy
- ❖ Support ongoing maintenance of a project

In the process of developing this program, many ideas have come up as potential neighborhood projects, in addition to the samples above. For a list, or to discuss your idea further, contact **Allison Williams, Executive Services Director for the City at (509) 888-6216.**

To Apply:

Fill out the attached application and return to:

**Allison Williams
Executive Services Director
City of Wenatchee
P.O. Box 519
Wenatchee WA 98807**

Applications can also be hand delivered to the City at 129 S. Chelan Street. Applications are due back (in hand) by March 7, May 29 or September 7 depending on the round you apply for. Notification of awards will be made within 30 days.

City of Wenatchee Neighborhood Matching Grant Program Details:

Grant Pool and Goals	Grant Information	Criteria
<p>Grant Pool: \$2,500 for FY 2009</p> <p>Goals:</p> <ul style="list-style-type: none"> - Assist in facilitating neighborhood organizations - Assist neighborhoods in accomplishing tangible projects - Assist in having neighborhood / youth interaction and involvement 	<ul style="list-style-type: none"> ❖ \$625 cap per project ❖ Matched equally with neighborhood (which can be in-kind or cash) ❖ Labor is valued at \$11/hr ❖ One project per group annually ❖ No project will have a vested right to funding ❖ Grants on a reimbursement basis ❖ March / May / September funding cycles ❖ Contract follows agreement to fund ❖ Hold harmless agreement for the City 	<ul style="list-style-type: none"> ❖ Project must provide a public benefit and benefit neighborhood ❖ Must be a self-help project and involve residents of the neighborhood ❖ Priority given to projects that can be completed in 6 months or less <p>Funds cannot:</p> <ul style="list-style-type: none"> ❖ Duplicate an existing service ❖ Support ongoing operations of an organization or project ❖ Conflict with City policy ❖ Support ongoing maintenance of a project

Project Rating Information:

Minimum Requirements:

1. Meets match / timeline requirements
2. Meets one of three criteria:
 - A. Neighborhood Organizing
 - B. Tangible Neighborhood Improvement Project
 - C. Neighborhood / Youth Project

Project Readiness: (25 points possible)

- | | |
|------------------------------------|-----------------|
| 1. Detailed – ready to implement | 20 to 25 points |
| 2. Plan outline – needs refinement | 10 to 15 points |
| 3. Concept | 0 to 5 points |

Scope of Project:

- | | |
|--|-----------------|
| 1. Complete project as presented | 20 to 25 points |
| 2. Stand alone element of multiple phase project | 10 to 15 points |

Maintenance of Project:

- | | |
|--|-----------------|
| 1. No major ongoing maintenance required | 20 to 25 points |
| 2. Sponsor responsibility | 10 to 15 points |
| 3. City responsibility | 0 to 5 points |

Public Participation:

- | | |
|----------------------------------|----------------|
| 1. Broad stakeholder involvement | 0 to 25 points |
|----------------------------------|----------------|

Project Benefit:

- | | |
|--|-----------------|
| 1. Broad community benefit | 20 to 25 points |
| 2. The benefit will be to the neighborhood | 10 to 15 points |
| 3. Low perceived benefit | 0 to 5 points |

Other (Score the following 1 to 10, least to most benefit):

1. Does the project help organize the neighborhood?
2. Does the project propose a good approach / creative solution for a recognized problem?
3. Does the project promote community interaction / partnerships?
4. Does the project meet overall City goals?



Neighborhood Matching Grant Application

(Instructions: Type or print information in space provided, or duplicate in a word processing format utilizing similar space. Return completed application and attachments by grant deadline to: City of Wenatchee, Attn: Allison Williams, P.O. Box 519, Wenatchee WA 98807)

Project Name: _____

Location of Project: _____

Sponsoring Organization: _____

Contact Person: _____ Phone: _____

Mailing Address: _____

City, State, Zip: _____

Project Type: Neighborhood Organizing Physical Project Neighborhood / Youth Partnership

1. Briefly describe the project in 50 words or less:

2. Expected Project Start Date: _____ End Date: _____

3. How will this project benefit the community? How will the project be taken care of after it is completed (if it is a physical project)?

4. Can the project be completed in 6 months? Is it part of an ongoing project? If yes, explain the larger project. (Priority is given to those projects that can be completed in 6 months or less).

