

# CITY OF WENATCHEE



PO Box 519  
129 South Chelan Avenue  
Wenatchee, WA 98807  
Phone: (509) 888-6204  
Fax: (509) 888-3636

# PARADE / STREET CLOSURE EVENT PERMIT APPLICATION

**Permit Fee: \$50.00**

**\*NOTE: This application must be processed  
a minimum of 30 days prior to event.**

EVENT TITLE: \_\_\_\_\_

ORGANIZATION NAME/SPONSOR: \_\_\_\_\_

ADDRESS/PO BOX: \_\_\_\_\_ Phone: \_\_\_\_\_

EVENT CHAIRPERSON: \_\_\_\_\_ Phone: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ Cell: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

PROPOSED DATE OF EVENT: \_\_\_\_\_

EXACT START TIME: \_\_\_\_\_ ENDING TIME: \_\_\_\_\_

MINOR STREET TERMINI:

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

*\*Attach a map detailing  
event route.*

APPROXIMATE NUMBER OF PARTICIPANTS: \_\_\_\_\_

**Applicant must attach evidence of insurance for public liability and property damage coverage not less than one million dollars (\$1,000,000.00) combined single limit. The City of Wenatchee must be named as "Additional Insured".**

**Indemnify and Hold Harmless:**

The undersigned represents that he/she is authorized to act on behalf of the sponsor of the event for which this permit is requested, and on behalf of the sponsor agrees that the sponsor shall indemnify, defend and hold harmless the City, it's officers and employees from any and all claims, losses, damages, demands, suits, and attorney fees of any kind on account of injury to persons and property arising out of or in connection with the event for which this permit application is submitted.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

**AREA BELOW FOR AGENCY USE ONLY**

FEE COLLECTED

INSURANCE PROOF

ENGINEERING APPROVAL  
AND WORKORDER ATTACHED

INITIAL & DATE: \_\_\_\_\_

FINAL PERMIT APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

ROUTE FINAL PERMIT TO: \_\_\_\_\_ INITIAL & DATE ROUTED: \_\_\_\_\_

WENATCHEE FIRE

PUBLIC WORKS

WDA Fax 665-9889

WSP Fax 665-4007

WENATCHEE POLICE

AMBULANCE Fax 664-7005/665-4289

LINK TRANSIT Fax 662-1595

WSDOT Fax 667-2855