

# 2020 BUDGET



**CITY OF WENATCHEE  
WASHINGTON**

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## **Budget Overview**

The 2020 budget was formally adopted by Wenatchee City Council Ordinance 2019-39. This budget document provides additional detail to the ordinance. It is used as a financial management tool and as a method of communicating the financial picture of the City of Wenatchee.

Municipal budgets often focus on the General fund because it is the chief operating fund. The first section of this budget document focuses on the City's General fund, starting with a budget summary and then highlighting each department.

In addition to the General fund, the City has many other funds, which include streets, utilities, housing, tourism, and capital projects. The pages following the General fund section describe each stand-alone fund. These funds are supported by specific revenue sources or by transfers-in from the General or other funds.

The last section of the budget document presents the City's capital budget. These are typically large projects that span multiple years. Funding for these projects can come from multiple funds. Besides being listed separately in the capital section, the expenses anticipated for 2020 capital projects have been built into the individual fund budgets.

## **2020 Budget Priorities**

The City has several budget priorities outlined for the development of the 2020 budget. These goals are developed by the Mayor, Council, Finance Committee, and department directors.

1. The City should develop a budget that maintains a 20 - 25% fund balance in the General fund. This excludes the resources available in the Rainy Day fund.
2. Recurring expenses and recurring revenues in the General fund should balance, as per City financial policy. To ensure a continuous level of service into future years, the city should not balance its budget on one-time revenues.
3. A pavement preservation program is essential to improve the condition of City streets. A prior study concluded the City needs to set aside approximately \$3 million per year to maintain the City streets at an acceptable level.
4. Ensure each fund is charged accurately for services and staffing that are charged across multiple funds. There are many functions of the City that serve multiple funds. Utility funds should only pay for staff and services that benefit the utility funds, and the General fund should only pay for staff and services that are not attributable to utilities.
5. Finance economic development initiatives across the City without reducing the current level of service. Several large economic development projects are being implemented. This requires a certain level of investment from various City funds. It is important to ensure these projects can be completed without cutting into resources needed for day-to-day operations.

## **Financial Policy**

The City of Wenatchee has adopted extensive financial policies. The detailed financial policies and goals can be found in City's Financial Management Policies document, adopted by Resolution 2019-04.

There are four principal financial goals detailed in the City's financial policies:

1. Ensure delivery of an adequate level of municipal services by relying on ongoing resources and by maintaining an adequate financial base to withstand changes in volatile revenue sources.
2. Ensure that the City is in a position to respond to changes in the economy or new service requirements without an undue amount of financial stress.
3. Maintain a good credit rating in the financial community and assure taxpayers that City Government is well managed financially and maintained in sound fiscal condition.
4. Maintain City facilities, infrastructure, equipment and fleets in a well-planned and efficient manner to minimize unexpected and preventable expenditures.

The City has a standing Finance Committee that meets at least monthly. The committee members are: Mayor, three Councilmembers, Finance Director, and Executive Services Director. The Finance Committee reviews the budget, quarterly financial updates, personnel increases, grant agreements with extended commitments and unbudgeted match requirements, all forms of debt commitments and contracts and other items as they occur.

## **Budget Process**

The 2020 Budget was created from a group effort of the City Council, Mayor, Finance Committee, directors, staff, and Finance Department. In early summer, the Finance Department estimates salaries and benefits position-by-position. For 2020, the city budgeted a salary adjustment of 2.85%, retirement rates remained the same and medical premiums were budgeted for an increase of 1% to 5% depending on the plan. Supplies, services, contracts, and other obligations are also updated. At this point in the budget process, all one-time and capital projects are removed from the budget to focus on the operating budget. The Finance Department also analyzes and projects revenues for the upcoming year.

Early in September, department directors provide their operating budget requests, capital project budgets, and any other significant changes to be reviewed by the Finance Committee. The Finance Committee makes recommendations on which budget requests should be included. They must take into consideration whether or not the expenses are recurring or non-recurring, as the recurring expenses and revenues are required to balance. These recommendations are incorporated into the preliminary budget and presented to City Council in October.

During October, final adjustments are made to ensure the funds balance and the budget is accurate. It is further reviewed by Finance Committee and then presented to the City Council for adoption in mid-November.

## **ELECTED OFFICIALS**

Frank Kuntz	Mayor	December 31, 2023
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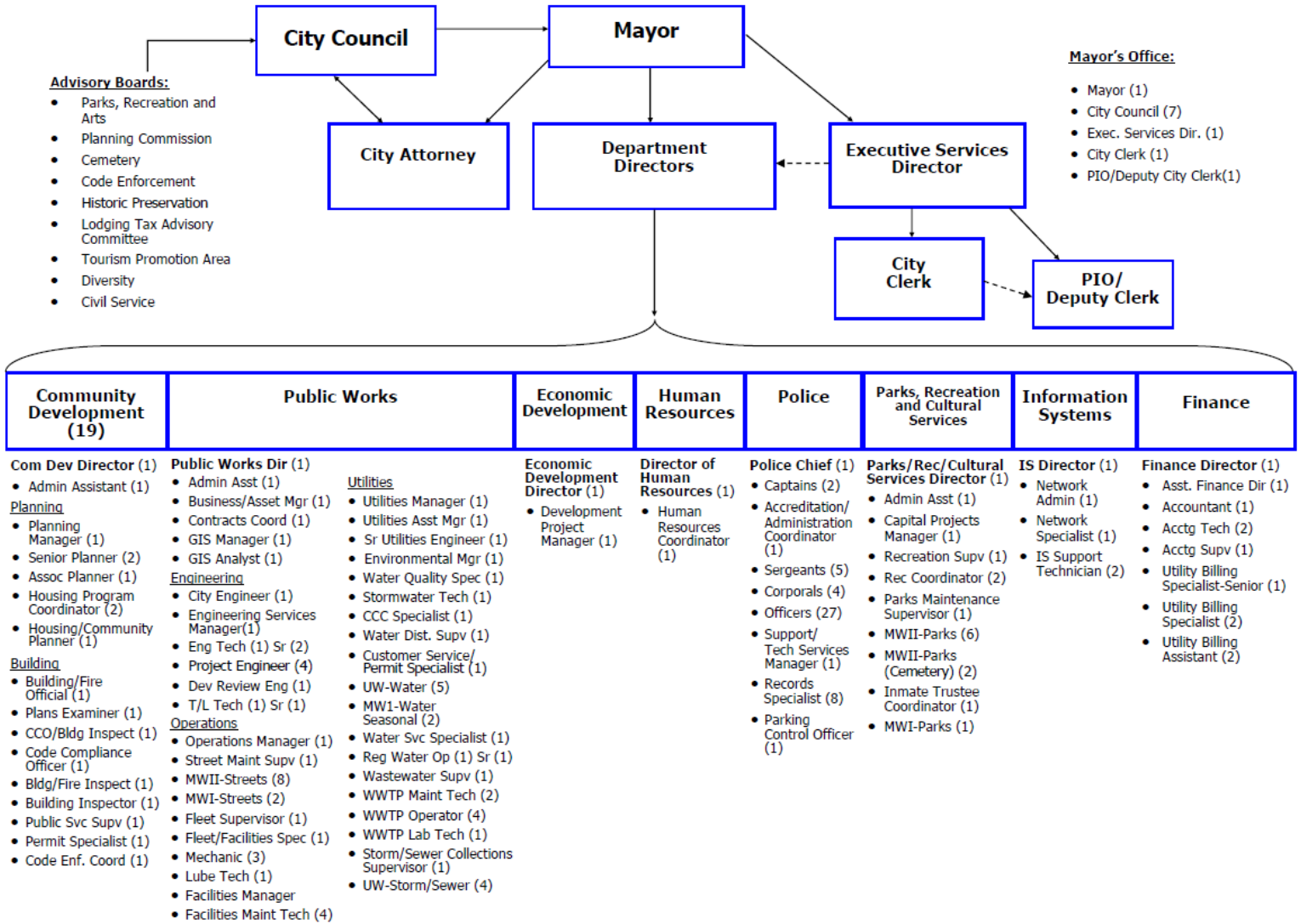
### **City Council**

Jose Luis Cuevas	District 1	December 31, 2023
Jim Bailey	District 2	December 31, 2021
Ruth Esparza	District 3	December 31, 2021
Travis Hornby	District 4	December 31, 2023
Mark Kulaas	District 5	December 31, 2023
Linda Herald	At-Large "A"	December 31, 2023
Keith Huffaker	At-Large "B"	December 31, 2021

## **DEPARTMENT DIRECTORS**

Allison Williams	Executive Services Director
Brad Posenjak	Finance Director
Dale Cantrell	Information Systems Director
David Erickson	Parks, Recreation and Cultural Services Director
Glen DeVries	Community Development Director
Kari Page	Human Resources Director
Rob Jammerman	Public Works Director
Steve Crown	Police Chief
Steve King	Economic Development Director
Steve Smith	City Attorney

# CITY OF WENATCHEE ORGANIZATIONAL CHART



## 2020 Budget Ordinance 2019-39

### Exhibit A

Fund	Fund No.	Estimated Beginning Balance	Budgeted Revenues	Budgeted Expenses	Estimated Ending Balance
General	001	8,000,000	27,928,130	29,926,050	6,002,080
Rainy Day	005	1,560,000	25,000	-	1,585,000
Public Arts	101	70,000	16,200	14,500	71,700
PFD .2% Sales Tax	102	-	2,600,000	2,600,000	-
Paths and Trails	103	18,000	3,200	-	21,200
Tourism Promotion Area	104	100,000	241,800	275,000	66,800
Hotel/Motel Tax - Capital Outlay	105	-	370,000	370,000	-
Convention Center	106	350,000	1,428,920	1,360,110	418,810
Hotel/Motel - Tourism	107	260,000	744,000	753,620	250,380
Street Maintenance	108	2,000,000	3,580,500	4,775,050	805,450
Arterial Streets	109	500,000	4,157,570	4,374,710	282,860
LEOFF 1 Long-Term Care	110	616,000	50,000	55,500	610,500
Street Overlay	111	2,100,000	590,000	1,536,000	1,154,000
Impact Fees	112	32,700	200	-	32,900
Low Income Housing	113	30,000	40,250	56,710	13,540
Community Center	114	120,000	105,140	178,560	46,580
CDBG Entitlement	115	65,360	236,140	301,500	-
LEOFF 1 Retiree Health Insurance	116	472,400	250,000	358,000	364,400
Homeless Housing	117	400,000	1,435,040	1,634,440	200,600
Abatement	118	80,000	11,100	40,000	51,100
Transportation Benefit District	119	500,000	605,000	1,000,000	105,000
Police Station UTGO Bonds	201	-	327,830	326,040	1,790
Councilmanic LTGO Bonds	205	5,000	2,109,950	2,107,950	7,000
REET Capital Projects	301	1,200,000	582,000	1,221,350	560,650
Parks & Recreation Capital Projects	302	360,000	2,950,040	3,305,940	4,100
Economic Development Projects	304	1,211,000	2,760,400	3,971,400	-
Local Revitalization Financing	307	4,100,000	550,000	1,694,950	2,955,050
New City Hall Remodel	308	10,000,000	-	6,354,010	3,645,990
Foothills Streets	309	2,000,000	-	414,300	1,585,700
Water Utility	401	3,000,000	5,873,250	7,838,140	1,035,110
Sewer Utility	405	10,000,000	9,001,600	15,418,440	3,583,160
Storm Drain Utility	410	4,500,000	3,278,250	4,487,230	3,291,020
Regional Water	415	3,000,000	1,627,680	1,103,120	3,524,560
Solid Waste Utility	420	200,000	5,000	10,000	195,000
Cemetery	430	33,500	427,200	460,700	-
Equipment Rental O&M	501	330,000	911,800	1,153,490	88,310
Self Insurance	502	1,700,000	995,000	1,170,000	1,525,000
Equipment Rental Replacement	503	2,800,000	989,100	1,186,510	2,602,590
Facilities Maintenance	504	1,500,000	2,712,830	3,988,890	223,940
Information Systems	505	300,000	1,385,230	1,437,950	247,280
Cemetery Endowment	610	1,190,000	28,000	-	1,218,000
Firemen's Pension	611	1,550,000	45,000	195,500	1,399,500
<b>Total Annual Appropriation</b>		<b>66,253,960</b>	<b>80,978,350</b>	<b>107,455,660</b>	<b>39,776,650</b>



## GENERAL FUND

### Summary

The General Fund is the principal governmental fund of the City and is used to account for all revenues and expenditures which are not accounted for in any other fund. The City monitors the General fund budget based on recurring versus non-recurring expenses to analyze the ongoing cost of operations. For the financial sustainability of the City, recurring expenses should not be balanced with non-recurring revenues.

The 2020 budget is presented with approximately 82% of General Fund's recurring revenues coming from property taxes, sales taxes and utility taxes. Recurring revenues of the General Fund pay for the ongoing services provided to the citizens of Wenatchee. Salary and benefits are 52% of the General Fund's recurring expenditures.

The General fund provides the following ongoing services:

- Public safety includes police, jail, prosecution and defense of individuals in Wenatchee's legal system, animal control and police and fire retiree medical. Public Safety is 50% of the General Fund's recurring expenditures.
- Community Services includes building safety, planning, engineering, and economic development and are 14% of the General Fund's recurring expenditures.
- Recreation Services includes recreation programs, swimming pool, park ground maintenance, museum and library support and are 10% of the General Fund's recurring expenditures.
- Administration provides general services to city departments and citizens and includes functions such as city council, mayor, executive services, public information, city clerk, human resources, finance, city attorney, building maintenance, property liability insurance for all general fund services and departments, debt service, cemetery operations support, and Community Center support.

Noteworthy General fund budget matters:

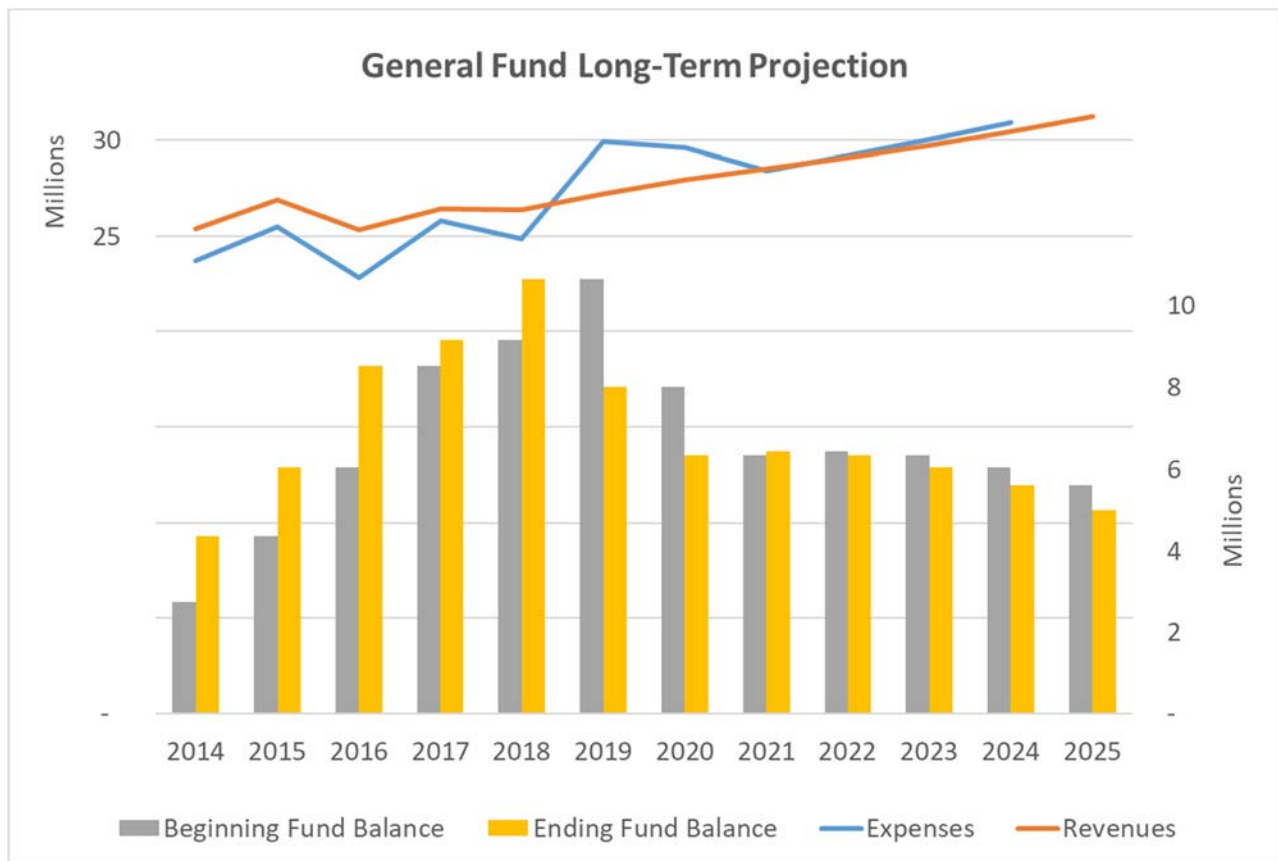
- Property tax was increased by 13% to due to the regular 1% levy increase, plus new construction, and a \$300,000 increase to support debt payments for the remodel of a new City Hall building on Yakima Street.
- Starting in 2016, the amount of property tax collected by the City decreased by \$3 million due to the Fire Department being annexed into Chelan County Fire District #1. This also decreased expenses by \$3.7 million.
- Sales tax revenues continue grow, but at a slower pace than in the past decade, pointing to a stable local economy.
- Utility taxes also continue to increase due to 6% increases in water and sewer utility charges.
- In accordance with the City financial policies, recurring expenses are balanced with recurring revenues.
- Non-recurring expenses have been budgeted larger than non-recurring revenues and it is expected that the City will spend down some of its strong fund balance during 2020.
- One-time General fund requests are detailed with the Non-Recurring (department 023) expenses at the end of the General fund section in this budget document.

## Long-term Projection

The purpose of projecting the General fund five years ahead helps to analyze what commitments the City will be able to make. Many economists project a mild recession starting in 2021. Wenatchee’s economy has been strong the past several years, but is anticipated to plateau in the coming years.

The projection below is based on several assumptions:

- Property taxes and sales taxes will continue to grow at a modest 2% per year
- Utility taxes will grow at 4% per year due to the future planned increases in the water and sewer utilities
- One-time construction-related sales tax and building permit revenues will decrease in each of the next 5 years as the housing and construction industry could slow
- All other revenues will grow at a modest 2% per year
- Expenses will generally increase by 3% per year overall
- Non-recurring expense will be limited to the amount of budgeted non-recurring revenues.



In years 2014 through 2018, the fund balance (grey and yellow) climbed to a high point of \$10,678,130 at the end of 2018. The 2019 and 2020 budgets were designed to spend some of the fund balance, which is why the blue expense line shows a sharp uptick in 2019. After 2020, the City will need to gently pull back spending. Otherwise, future years may spend down even more of the General fund reserves. The further out the projection goes, the less certain the figures. If the above projection plays out as expected, the City will need to be cognizant of the commitments it makes. A simple tightening of expenses, or revenues exceeding expectations, will keep the General fund on a healthy path forward.

### General Fund Revenue and Expense Summary

Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Property tax	2,972,728	3,193,051	3,337,247	3,773,780	4,176,890	10.7%
Sales tax - recurring	8,239,514	9,010,844	9,526,946	9,400,000	9,600,000	2.1%
Sales tax - one time	504,610	626,000	788,846	600,000	650,000	8.3%
Criminal justice sales tax	841,637	835,121	903,387	880,000	900,000	2.3%
Healthcare B&O Tax	-	-	-	-	300,000	100.0%
Utility tax	6,077,088	6,551,469	6,696,958	6,789,240	7,234,240	6.6%
Other tax	74,434	264,832	287,083	220,000	275,000	25.0%
Building/planning permits	566,003	783,250	749,851	677,000	758,000	12.0%
Licenses	273,254	283,852	288,098	283,500	319,000	12.5%
Intergovernmental	362,534	351,229	187,463	239,000	195,400	-18.2%
Grants - one-time	175,321	570,514	229,781	176,000	72,400	-58.9%
Liquor/Marijuana excise tax	445,231	450,120	457,676	500,400	549,400	9.8%
Interfund charges for services	1,118,154	1,365,279	1,095,399	962,520	1,023,180	6.3%
Recreation services	94,751	103,036	98,998	104,300	113,800	9.1%
Other charges for services	292,677	216,255	354,456	347,800	368,600	6.0%
Court fines & penalties	1,013,195	1,030,478	956,497	1,003,000	982,000	-2.1%
Utility payment in lieu of tax	219,100	257,650	233,300	260,400	241,300	-7.3%
Miscellaneous - recurring	69,641	99,482	160,327	139,360	151,920	9.0%
Miscellaneous - one time	1,973,462	446,515	39,130	325,000	17,000	-94.8%
	25,313,335	26,438,974	26,391,443	26,681,300	27,928,130	4.7%

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Defender/Court/Jail	3,117,883	3,256,093	2,929,472	3,421,140	3,561,460	4.1%
Human Resources	248,148	253,921	280,586	297,370	308,820	3.9%
Community & Building Safety	750,756	859,041	923,319	1,020,880	1,060,940	3.9%
Mayor/Council	625,610	690,275	738,489	738,860	764,310	3.4%
Civil Service	13,122	13,592	12,727	15,760	15,540	-1.4%
Engineering	895,454	1,007,563	1,085,889	1,370,350	1,266,840	-7.6%
Economic Development	-	-	177,304	196,120	336,580	71.6%
Finance	691,596	838,523	761,900	825,830	808,000	-2.2%
Legal	420,264	424,011	424,323	499,580	520,000	4.1%
Planning & Development	766,670	809,532	943,821	1,084,120	1,085,940	0.2%
Parks & Recreation	692,055	749,308	807,973	980,940	977,140	-0.4%
Museum	389,429	407,778	404,095	421,980	452,690	7.3%
Police	7,001,628	7,169,336	7,781,530	8,477,670	9,073,950	7.0%
Other Administration	3,227,950	4,291,867	4,932,453	4,897,430	5,519,400	12.7%
Parks Ground Maintenance	1,045,525	1,157,465	1,245,412	1,331,260	1,415,270	6.3%
Non-Recurring	2,965,480	3,868,597	1,419,574	4,099,490	2,759,170	-32.7%
	22,851,571	25,796,901	24,868,867	29,678,780	29,926,050	0.8%

Net Income	2,461,764	642,074	1,522,576	(2,997,480)	(1,997,920)	
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Recurring Budget	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Recurring revenues	22,659,941	24,795,946	25,333,686	25,580,300	27,188,730	6.3%
Recurring expenses	19,886,091	21,928,303	23,271,990	25,579,290	27,166,880	6.2%
Net recurring budget	2,773,850	2,867,643	2,061,697	1,010	21,850	

**Defender/Court/Jail****Department 005**

The City has expenditures related to public safety that are not included in the Police Department budget. The city provides court services by interlocal agreement with Chelan County District Court. The agreement provides for the filing and processing of a number of city infractions and misdemeanors including traffic and non-traffic, photo enforcement, parking, and delinquent tickets. In addition, through a contract with private attorneys, the city provides services for indigent defense.

The city houses inmates by interlocal agreement with the Chelan County Regional Jail. The city pays a nightly fee based on the number of inmates housed. In addition, the city is liable for excess medical cost beyond what can be provided by the jail. Inmate numbers are tracked on a monthly basis and the city budgets to accommodate historical numbers.

Rivercom is the multijurisdictional agency that provides 911 service and dispatch for the Chelan-Douglas County area. The cost of Rivercom is set annually and the per call assessment is based on the call volume of the prior year (July to June).

<b>Expenses</b>	<b>2016 Actual</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>19/20 Change</b>
District Court Service	243,642	237,524	234,281	362,800	362,800	0.0%
Public Defender	424,887	637,299	561,373	572,500	597,500	4.4%
Regional Justice Ctr.	1,611,059	1,506,911	1,235,747	1,630,000	1,745,320	7.1%
Rivercom	838,295	874,359	898,071	855,840	855,840	0.0%
<b>Total Expenses</b>	<b>3,117,883</b>	<b>3,256,093</b>	<b>2,929,472</b>	<b>3,421,140</b>	<b>3,561,460</b>	<b>4.1%</b>

2020 Budget Notes: The jail contract is being renegotiated for the 2020 budget year and will increase by approximately 25% over prior years.

**Human Resources****Department 007**

The Human Resources (HR) Department mission is to provide quality, customer focused internal and external services to increase the City's effectiveness by attracting, developing, motivating and retaining a diverse workforce within a positive and supportive work environment. Organizational development strategies are geared toward managing with heart and mind, building and maintaining a culture of excellence and positioning the City as an employer of choice. Key functions of the HR Department include: Recruitment, Onboarding and Retention; Leadership Development; Compensation and Benefits; Legal Compliance and Risk Management; Safety; Employee Relations; Labor Relations; Employee Development and Performance Management.

<b>Expenses</b>	<b>2016 Actual</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>19/20 Change</b>
Salaries & Benefits	203,810	216,044	223,055	244,860	253,130	3.4%
Supplies & Services	44,339	37,877	57,531	52,510	55,690	6.1%
<b>Total Expenses</b>	<b>248,148</b>	<b>253,921</b>	<b>280,586</b>	<b>297,370</b>	<b>308,820</b>	<b>3.9%</b>
Staffing FTE	1.8	2.0	2.0	2.0	2.0	

## Community & Building Safety

## Department 008

The Community & Building Safety Division’s mission is to protect the citizens and visitors of Wenatchee by effectively and efficiently administering state and local code provisions which provide minimum standards to safeguard life, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings, structures and properties within our jurisdiction. This is accomplished through fair and consistent enforcement of these regulations.

The Division provides four distinct services to the citizens of Wenatchee: Permit Services (front counter), Plan Review, Inspection Services and Code Enforcement. Permit Services staff the front

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Salaries & Benefits	654,568	720,598	793,690	881,800	905,900	2.7%
Supplies & Services	96,188	138,443	129,628	139,080	155,040	11.5%
Total Expenses	750,756	859,041	923,319	1,020,880	1,060,940	3.9%
Staffing FTE	6.4	7.7	7.6	7.9	7.9	

counter, field building, development and code enforcement related inquiries, accept permit applications, calculate and collect permit and development fees and issue permits. Plan Review staff is responsible for reviewing plans for new residential, commercial, and industrial construction, non-residential tenant improvements and home improvements. Inspection Services staff spend most of their time in the field conducting inspections of projects under construction to verify compliance with Building, Plumbing, Fire and Mechanical Codes, and also confirm that projects are being built according to the approved plans. Code Compliance activity encompasses broad issues such as inoperable vehicles, poor property maintenance, garbage and debris accumulation and substandard housing conditions.

2020 Budget Notes: Increase in supplies & services due to increased vehicle repair & replacement rates.

## Mayor/Council

## Department 009

The Mayor’s Office/Department is staffed by the Mayor, Executive Services Director and City Clerk and Deputy Clerk/Public Information Officer. Under the Mayor/Council form of government, the Mayor is the official and ceremonial head of the City. He serves as the chief executive officer and is charged with the responsibility of ensuring that all policies, laws and ordinances enacted by the Council are carried out. The Mayor also manages the day to day operations of the City. The Mayor, in coordination with the Finance Department, is responsible for the creation and presentation of the City’s

annual operating and capital budgets.

The City Council is comprised of seven members who have been elected at large until 2018. In 2018, after a lengthy public involvement process,

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Salaries & Benefits	442,507	494,514	522,813	567,050	591,300	4.3%
Supplies & Services	183,104	195,761	215,676	171,810	173,010	0.7%
Total Expenses	625,610	690,275	738,489	738,860	764,310	3.4%
Staffing FTE	3.1	3.0	3.0	4.0	4.0	

the City Council moved to a system of electing Council members by District. In 2019, the first elections by District will take place. The Council is responsible for establishing and prioritizing levels of service for all City operations and for the adoption of the City’s annual operating plan and capital budgets. Council members and the Mayor represent the city in serving on various community boards and councils, including three City Council committees: Finance, Public Safety and Public Works/Economic Development.

The Mayor’s office is the lead for local, state and federal legislative advocacy, media relations and provides staff to the City’s Diversity Advisory Committee, Lodging Tax Advisory Committee, Tourism Promotion Area Board and ad hoc committees as designated by the City Council. The City Clerk is the Public Records Officer for the City.

**Civil Service**

**Department 010**

The Civil Service Commission (CSC) is made up of three volunteer city residents appointed by the Mayor. They are governed under Chapter 41.08 and 41.12 of the RCW's. They are an independent entity representing the interest of all civil service employees (in our case within the Wenatchee Police Department). They are responsible for hiring a Secretary-Examiner to act as their records keeper, etc. Their main functions are to authorize and oversee entry level and promotion exams insuring fair practices are used.

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Total Expenses	13,122	13,592	12,727	15,760	15,540	-1.4%

**Engineering**

**Department 011**

Engineering provides technical services to the public, developers, and other City Departments. Engineering is responsible for right of way management, traffic engineering, infrastructure management, infrastructure comprehensive planning, design and construction of most City capital projects; development project review and permitting; provides engineering services to all City departments; responds to various questions and complaints received via Government Outreach, telephone, e-mail, and walk-ins; obtains grants and low interest loan funding from Federal and State sources; assists in regional transportation planning and coordination; provides GIS mapping/data support for utilities, environmental, planning, cemetery, police, parks and recreation.

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Salaries & Benefits	799,402	894,651	908,828	1,176,360	1,056,020	-10.2%
Supplies & Services	96,053	112,912	177,061	193,990	210,820	8.7%
Total Expenses	895,454	1,007,563	1,085,889	1,370,350	1,266,840	-7.6%
Staffing FTE	7.3	8.1	8.4	9.5	8.3	

2020 Budget Notes: Salaries & benefits decreased due to changes in the method of allocating salaries to utility funds. The decrease in expenses created a corresponding decrease in General fund revenues. Increase in supplies & services due to increased information systems rates.

## Economic Development

## Department 012

The Economic Development Department engages in activities that support economic growth in the City. This economic growth is necessary to provide tax revenue to pay for key public services. Growth in tax revenue from economic growth reduces the need to raise taxes to provide services. The objective of the department is to recognize that private business requires key public services such as education and streets. Likewise, governmental revenues necessary to provide those services rely on the success of private business. The department strives to support balances in this relationship by focusing on economic investments that generate the greatest returns and address the most pressing issues for the city. For example, the city is currently suffering from a housing shortage, thus the department is focusing on developing strategies to incent the construction of new housing units. The Department is also currently focused on North Wenatchee redevelopment, Confluence Parkway funding, Downtown Housing, South Wenatchee Plan implementation, Our Valley Our Future regional planning, Federal Building

repurposing, Hotel Development, Waterfront redevelopment, Local Revitalization investments, and sale or lease of city properties among others. The

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Salaries & Benefits	-	-	157,303	161,710	292,900	81.1%
Supplies & Services	-	-	20,001	34,410	43,680	26.9%
Total Expenses	-	-	177,304	196,120	336,580	71.6%
Staffing FTE	-	1.0	1.0	1.0	2.0	

Department focuses on encouraging redevelopment in the areas that need support.

2020 Budget Notes: This is the third year of Economic Development being budgeted as its own department. During 2019, a second position was added to the department which is driving the increase the overall department budget.

## Finance

## Department 013

The Finance Department assists the Mayor, Council, City staff in financial planning, budgeting, reporting and overall stewardship of the City’s resources. Finance also serves City utility customers in the billing and receipting of water, sewer and storm water utility services.

The Finance Department is responsible for the administration, coordination, supervision and control of the Cities financial activities. The department performs the following activities in compliance with acceptable accounting practices and state, federal, local and contractual guidelines: accounts receivable/payable, payroll, annual budget preparation, annual financial statement reporting, cash management, internal control, utility billing & collection, local improvement district billing, tracking and reporting on expenses and revenues, managing financial software, and coordinating the annual state audit.

The staff and services expenses related to utility billing and collection are charged directly to the utility funds and are not included in the General fund budget.

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Salaries & Benefits	578,001	700,718	609,218	662,520	649,460	-2.0%
Supplies & Services	113,595	137,805	152,682	163,310	158,540	-2.9%
Total Expenses	691,596	838,523	761,900	825,830	808,000	-2.2%
Staffing FTE	5.5	5.4	5.5	5.6	5.4	

2020 Budget Notes: Salaries & benefits decreased due to changes in the method of allocating salaries to utility funds. Supplies and services decreased due to decreased information systems rates.

**Legal**

**Department 014**

The City contracts with Davis Arneil Law Firm, LLP for City Attorney and Prosecution services. The contract is a flat amount to provide all legal services required by the city.

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Total Expenses	420,264	424,011	424,323	499,580	520,000	4.1%

**Community Development & Planning**

**Department 015**

The Community Development Department includes two divisions, the Planning Division and the Community & Building Safety Division. These divisions provide a wide variety of services to the community and include multiple fund sources.

The Planning Division handles all current and long range planning, historic preservation, neighborhood planning, and oversees low income and homeless funding programs. Staff works with the Planning Commission and City Council on an ongoing basis to develop, monitor and update policies, codes, and neighborhood programs to be relevant to changing community needs. Planning staff coordinate land use and environmental permitting and review. The division strives to implement city policies and development regulations in a fair, efficient and customer oriented manner for applicants and the general public.

The City’s planning staff also administers the City’s Low Income and Housing Fund (see fund 113), Community Development Block Grant Program (see fund 115), and the Chelan and Douglas Counties Homeless and Low Income Housing Program (see fund 117).

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Salaries & Benefits	652,761	667,777	812,080	933,460	929,610	-0.4%
Supplies & Services	113,909	141,755	131,742	150,660	156,330	3.8%
Total Expenses	766,670	809,532	943,821	1,084,120	1,085,940	0.2%
Staffing FTE	7.1	7.1	7.5	8.1	8.1	

2020 Budget Notes: Adjustments to position allocations account for decrease in salaries and benefits.



## Parks, Recreation & Cultural Services

## Department 016

The mission of the Parks, Recreation and Cultural Services Department is to build a great community through its people, parks, and programs. This includes a commitment to managing and expanding the community's arts, recreation, parks and natural resources to support the City's vitality. The outcome is a consistent effort to create a great community—one that is vibrant, healthy, and strong.

The department has three primary goals. The first is to offer high quality recreation programs and events. These programs emphasize fun, safety, physical fitness, community building, skill development and life enrichment for all ages, interests and abilities. The second goal is to plan, acquire, develop and maintain a high quality park system for residents and visitors as defined in the Parks, Recreation and Open Space Comprehensive Plan while maximizing outside resources. The third goal is to promote and encourage the development, awareness and interest in the visual and performing arts in connection with the artistic and cultural development of the City of Wenatchee.

The Parks, Recreation and Cultural Services Department portion of the budget is divided into three functional areas: Administration – Responsible for overall department administration and planning; Recreation – the provision of a comprehensive, year-round recreation program ranging from Special Olympics to Day Camps and the Movie in the Park; and Aquatics – the operation and programming of the City Pool.

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Salaries & Benefits	535,792	572,734	650,447	786,440	775,060	-1.4%
Supplies & Services	156,262	176,575	157,526	194,500	202,080	3.9%
Total Expenses	692,055	749,308	807,973	980,940	977,140	-0.4%
Staffing FTE	3.1	4.0	4.0	5.0	4.9	

2020 Budget Notes: Salaries and benefits decreased due to the reallocation of expenses to Parks Maintenance, Community Center, and Cemetery budgets.

## Museum

## Department 017

The operation of the Wenatchee Valley Museum and Cultural Center was turned over to the Wenatchee Valley Museum and Cultural Center Association in 2014. The City owns and maintains the property, and provides additional financial support to the Association through a contract for services.

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Total Expenses	389,429	407,778	404,095	421,980	452,690	7.3%

2020 Budget Notes: The Museum contract was renegotiated for the 2020 budget cycle, which included additional contributions.

**Police**

**Department 018**

The Wenatchee Police Department provides a full range of law enforcement services to those who live, work, and play in the Greater Wenatchee Valley. The Department is committed to building and maintaining public trust in tandem with community engagement as it continues its mission of promoting a safe community and quality of life through protection and service.

The Wenatchee Police Department has a rich history of embracing best practices in policing and leveraging technology in order to detect, prevent, and deter crime. Sharing these resources has paid enormous dividends toward meeting its mission. Regionally the police department is a stakeholder and partner on the Columbia River Drug Task Force, Chelan County Regional SWAT team, Cellular Phone Forensic Team and North Central Washington Special Investigations Unit, all through inter-local agreements.

Perhaps most importantly, the Department places a major emphasis on workforce development with increased focus on recruiting, hiring, and retaining highly trained, quality professionals. The Wenatchee Police Department strives to utilize and maximize all available resources to provide quality services to the community and those visiting the City.

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Salaries & Benefits	5,687,675	5,888,669	6,410,725	7,083,730	7,615,070	7.5%
Supplies & Services	1,313,953	1,280,667	1,370,805	1,393,940	1,458,880	4.7%
Total Expenses	7,001,628	7,169,336	7,781,530	8,477,670	9,073,950	7.0%
Staffing FTE	47.0	49.0	51.0	53.0	56.0	

2020 Budget Notes:

The Police department was granted the authority to backfill the additional School Resource Officer and hire two additional Police Sergeants. These three were the only new General fund positions approved for 2020.

**Other Admin**

**Department 019**

The Other Administrative group are services or fees for the general operation of the General Fund that are not allocated to a specific department or expenditures to community organizations as directed by City Council. Below is an overview of the line items and the purpose for this funding.

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Interfund Loans	-	3,234	794	-	-	0.0%
Transfer to Streets	1,622,058	2,470,106	3,351,033	3,000,000	3,000,000	0.0%
Other Transfers	534,068	557,609	402,300	618,000	1,033,330	67.2%
Animal Control	191,235	194,957	196,907	198,880	210,000	5.6%
Chelan Co Fire Dist	268,560	179,961	83,158	65,000	101,000	55.4%
Other Services	612,030	886,001	898,261	1,015,550	1,175,070	15.7%
Total Expenses	3,227,950	4,291,867	4,932,453	4,897,430	5,519,400	12.7%

2020 Budget Notes:

The Transfer to Streets remained at \$3 million for 2020. Of all property tax collected by the City, 72% is going to fund streets. An increase in costs for animal control services is expected as a new contract is being negotiated after several years of minor increases. Contracts for services with the Fire District were renegotiated in 2018 and caused an increase in the City’s contribution. Other Transfers increased due to the need to transfer additional property taxes to a debt service fund to pay for the New City Hall bonds that were issued in 2019. An ongoing request of \$20,000 per year to fund GWATA Flywheel was also added to the Other Admin department.

## Parks Ground Maintenance

## Department 022

This division of the Parks, Recreation and Cultural Services Department has the responsibility for the operation and maintenance of the City’s park system. This includes 20 City park areas and the landscaping at various locations throughout the City. The Parks and Grounds Maintenance Division plants and maintains over 100 floral baskets in the downtown core and prunes, maintains and decorates over 300 trees along downtown arterials. The parks crew also maintains the landscaping around city buildings, landscaping along roadways, storm water facilities and the Convention Center and provides assistance at the Cemetery when necessary. In the winter, the Division is responsible for snow and ice control for the walkways within the parks and city buildings as well as all of the sidewalks that adjoin City properties and assists with snow plowing.

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Salaries & Benefits	738,409	816,178	900,470	905,130	953,820	5.4%
Supplies & Services	307,116	341,286	344,942	426,130	461,450	8.3%
Total Expenses	1,045,525	1,157,465	1,245,412	1,331,260	1,415,270	6.3%
Staffing FTE	8.2	8.3	8.4	8.4	8.8	

2020 Budget Notes: Supplies and services increased due to restoring the level of inmate workers after Chelan County increased trustee service rates by 400%.

## Non-Recurring

## Department 023

Nonrecurring activities are one-time expenses that are inconsistent and would distort the city’s ability to determine the regular costs of operations. These activities typically consist of grant projects that will stop with the funding source, capital purchases, donations and special transfers to other city funds. Due to the uncertainty of these items, this department often requires yearend budget amendments.

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
Salary & Benefits	110,259	184,844	21,527	30,500	83,040	172.3%
Supplies & Services	586,653	706,111	727,313	1,095,200	984,130	-10.1%
Capital Outlay	202,044	1,261,039	26,267	1,143,790	110,000	-90.4%
Transfers Out	2,066,523	1,716,604	644,467	1,830,000	1,582,000	-13.6%
Total Expenses	2,965,480	3,868,597	1,419,574	4,099,490	2,759,170	-32.7%

During the budget process, City departments make requests for items beyond their regular operating budget. Since the General fund has a large fund balance, the City approved many one-time budget requests to help departments gain efficiencies, improve City services, and spur economic development. The approved one-time requests are paid out of the Non-recurring department and are listed in detail on the following page.

**Non-Recurring – Detailed Requests & Commitments**

**Department 023**

Department	Amount	Description
Human Resources	14,000	Intern staff
Human Resources	11,500	Legal services
Mayor/Council	20,000	Temporary staff
Mayor/Council	20,000	Records scanning services
Mayor/Council	20,000	Our Valley Our Future contribution
Police	10,390	Civil service tests
Police	34,000	WASPC mental health grant
Police	16,400	Vehicle computers
Economic Development	30,000	INFRA grant services
Economic Development	15,000	Parking signage
Economic Development	15,000	Historic/cultural research
Community Development	30,000	Plan Review Consultant
Community Development	9,000	Code Books
Community Development	6,000	Microfiche Digitizing
Community Development	17,000	College District
Community Development	11,400	CDBG Plan Support
Community Development	12,000	Intern
Community Development	38,840	Shoreline Program
Community Development	10,000	Vehicle Replacement
Parks, Recreation & Cultural	2,100	Staff Training
Parks, Recreation & Cultural	1,500	Picnic Shelter Installation
Parks, Recreation & Cultural	17,000	Pioneer Park Lighting
Parks, Recreation & Cultural	30,000	Methow Park Equip.
Parks, Recreation & Cultural	5,000	Fall Zone Material
Parks, Recreation & Cultural	19,000	Security Cameras
Parks, Recreation & Cultural	5,000	Flower Basket Brackets
Parks, Recreation & Cultural	550,000	Kiwanis Methow Park *
Parks, Recreation & Cultural	112,000	Saddle Rock Project *
Parks, Recreation & Cultural	150,000	Hale Park Phase 2 *
Parks, Recreation & Cultural	165,000	Chase Park Project
Parks, Recreation & Cultural	170,000	Cemetery Subsidy
Public Works	50,000	Neighborhood Traffic Control Program
Public Works	150,000	ROW ADA Transition Plan
Public Works	30,000	Mission at Stevens Improvement
Public Works	50,000	PW Plans, Policy & Regulations
Public Works	37,040	Staff Development Engineer (LTE) *
Public Works	50,000	Traffic Signal Replacement
Public Works	25,000	On-Call Concrete Repair *
Public Works	137,000	On-Call Engineering Services *
Public Works	80,000	Street Sign Replacement
Public Works	225,000	South Yard Building *
Public Works	30,000	Facilities Manager Vehicle
Public Works	48,000	Pool Deck Concrete Repair
Public Works	80,000	Enclose Wash Bay
Public Works	200,000	Facility Asset Replacements
<b>Total</b>	<b>2,759,170</b>	

\* Represents the General fund portion of the one-time request. Additional costs have been incorporated into other funds.

## RESERVE FUND

### Rainy Day

### Fund 005

The Rainy Day Fund was established in the Financial Policies with a goal to accumulate \$1 million to withstand minor economic downturns or, if necessary, provide time to review City operations and establish priorities and reduction in levels of service. In 2016 General Fund reserves were sufficient to fully fund this Reserve. Expenditures must be approved by Council action and revenues are interest earnings or additional transfers in from the General Fund.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	506,348	509,517	26,374	511,000	25,000	-95.1%
<b>Expenses</b>	-	-	-	-	-	-
Net income	506,348	509,517	26,374	511,000	25,000	
Beginning fund balance *	500,796	1,007,144	1,516,661	1,530,000	1,560,000	
Ending fund balance	1,007,144	1,516,661	1,543,035	2,041,000	1,585,000	-22.3%

2020 Budget Notes: In 2019, the General Fund budgeted a one-time \$500,000 contribution to the Rainy Day fund. However, cost overruns in the Kiwanis Methow Park project required the General Fund to repurpose this one-time contribution. Still, the Rainy Day fund maintains a fund balance that is 150% of the required minimum.

## SPECIAL REVENUE FUNDS

### Public Arts

### Fund 101

Wenatchee Municipal Code mandates that 1% of construction costs for projects in excess of \$75,000, net of any grant or other outside funding source, be set aside for “public art projects”. In 2015, five art policies were adopted which establish allocation guidelines for expenditures including: Visual Arts (60%) – For the purchase of non-commissioned visual artwork; Performing Arts (10%) – For the sponsorship and underwriting of the performing arts program; Arts Education (10%) - For the sponsorship and underwriting of the arts in education program; Administration (5%) - Covers general expenditures associated with the administration of the Public Art Program; and Maintenance (15%) - An amount for the care and maintenance of the public art collection.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	24,635	6,067	1,262	15,500	16,200	4.5%
<b>Expenses</b>	8,765	1,500	1,500	9,000	14,500	61.1%
Net income	15,870	4,567	(238)	6,500	1,700	
Beginning fund balance *	52,416	68,286	72,853	70,000	70,000	
Ending fund balance	68,286	72,853	72,616	76,500	71,700	-6.3%

2020 Budget Notes: The increase in expenses includes a budget request for updating the signage and mapping of the City’s art collection.

**PFD .2% Sales Tax**

**Fund 102**

This fund was created in 2012 to account for the .2% sales tax that went into effect July 2012. This revenue source is to be used exclusively for Public Facility District related expenses and was put into place to help the Public

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	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	2,011,955	2,219,540	2,369,788	2,600,000	2,600,000	0.0%
<b>Expenses</b>	2,011,955	2,219,540	2,369,788	2,600,000	2,600,000	0.0%
Net income	-	-	-	-	-	
Beginning fund balance *	-	-	-	-	-	
Ending fund balance	-	-	-	-	-	-

**Paths & Trails**

**Fund 103**

The Paths and Trails Fund source of revenue is .42% of the total money received from the Motor Vehicle Fuel Tax (RCW 46.68.090). This money is restricted for construction and/or improvement of paths and trails within the City. Because the cost of such projects is typically much larger than the funds generated in a single year we leave

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	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	3,040	3,197	3,361	3,000	3,200	6.7%
<b>Expenses</b>	1,000	-	-	-	-	-
Net income	2,040	3,197	3,361	3,000	3,200	
Beginning fund balance *	7,951	9,991	13,188	15,000	18,000	
Ending fund balance	9,991	13,188	16,549	18,000	21,200	17.8%

**Tourism Promotion Area**

**Fund 104**

In September 2006, the City established a Tourism Promotion Area (TPA) for the City of Wenatchee, at the request of the Wenatchee Hotel-Motel Association, as enabled by RCW 35.101. The TPA was originally set up with a three year trial period. The TPA was reauthorized in July 2010. By establishing a tourism promotion area in the city, all hotels larger than 40 rooms are assessed \$1 per room night which is collected by the Department of Revenue and returned to the City to be utilized for marketing purposes as specified in the RCW and the city formation ordinance. The City created an advisory board to oversee the budget for the TPA. In 2013, the management of the fund came back to the City after the management agreement with the Wenatchee Valley Visitor’s Bureau was terminated. The TPA board approves the expenditures and the City pays the expenses. The budget and accomplishments are reviewed annual by the City Council in December. This fund provides a real time understanding of the number of hotel rooms used on an annual basis.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	224,616	238,432	239,626	251,000	241,800	-3.7%
<b>Expenses</b>	230,424	329,356	289,372	275,000	275,000	0.0%
Net income	(5,808)	(90,924)	(49,746)	(24,000)	(33,200)	
Beginning fund balance *	262,616	256,808	165,885	75,000	100,000	
Ending fund balance	256,808	165,885	116,139	51,000	66,800	31.0%

## Hotel/Motel Tax – Capital Outlay

## Fund 105

The revenues in this fund are reserved to partially pay the debt service on fund 106 Convention Center.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	309,821	331,644	335,984	362,500	370,000	2.1%
<b>Expenses</b>	284,000	349,114	335,948	362,500	370,000	2.1%
Net income	25,821	(17,470)	36	-	-	
Beginning fund balance *	38,224	64,046	46,575	-	-	
Ending fund balance	64,046	46,575	46,612	-	-	

## Convention Center

## Fund 106

The Wenatchee Convention Center (WCC) is a City owned facility operated under a management contract with Coast Hotels & Resorts. The contract is managed by the Public Works Department, the Mayor’s Office and the Finance Department collaboratively. The Convention Center is a 50,000+ square foot regional meeting facility which can host any event from a small business meeting to a statewide convention for over 500. The Convention Center is the home of the Washington State Horticultural Convention every three years (Yakima and Tri-Cities host in other years) and frequently hosts state wide labor and government conventions as well as weddings and entertainment events.

The Convention Center was originally constructed in 1979-80 and was operated by the Westerberg Hotel. Since then, Coast Hotels manage and market the building as they see fit and return a percentage of the revenues back to the facility for debt service and long term upkeep. The City is responsible for maintaining the physical building including the HVAC, electrical, plumbing, lighting, and A/V systems. The Convention Center Maintenance Fund (Fund 106) is used to fund all of the City’s activities in the building.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>						
Hotel/motel tax	668,335	663,279	671,777	725,000	740,000	2.1%
Commission	79,477	68,453	97,904	88,040	88,920	1.0%
Transfers-in	477,179	566,985	615,198	654,320	595,000	-9.1%
Other	368,347	70,911	72,084	3,000	5,000	66.7%
<b>Total Revenues</b>	<b>1,593,338</b>	<b>1,369,628</b>	<b>1,456,962</b>	<b>1,470,360</b>	<b>1,428,920</b>	<b>-2.8%</b>

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Expenses</b>						
Salaries & benefits	126,953	130,195	126,755	124,900	138,780	11.1%
Supplies & services	174,428	233,139	243,157	200,390	276,880	38.2%
Capital outlay	149,637	723,072	286,773	329,250	200,000	-39.3%
Debt service	490,003	484,259	784,872	772,100	744,450	-3.6%
<b>Total Expenses</b>	<b>941,020</b>	<b>1,570,665</b>	<b>1,441,557</b>	<b>1,426,640</b>	<b>1,360,110</b>	<b>-4.7%</b>

Net income	652,318	(201,037)	15,405	43,720	68,810	
Beginning fund balance *	1,435	653,753	452,716	400,000	350,000	
Ending fund balance	653,753	452,716	468,121	443,720	418,810	-5.6%

Staffing FTE	1.3	1.3	1.1	1.1	1.2	
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**2020 Budget Notes:** An additional \$300,000 is being allocated by the Convention Center to pay off debt service ahead of schedule. The City hopes to pay off the Convention Center debt by 2021, 8 years earlier than scheduled.

## Hotel Motel Tax - Tourism

## Fund 107

In 2011, the city reconstituted a Lodging Tax Advisory Committee (LTAC) for the oversight of the lodging tax funds and recommendations for uses to the City Council. The role of the Lodging Tax Advisory Committee (LTAC) was strengthened during the 2013 legislative session and requires uses of hotel motel tax be awarded through an application process carried out by the LTAC and funds provided to those on a list provided to the Wenatchee City Council. The City Council may choose to not fund the entire list, however, what is funded has to be on the list that has gone through the application process with the LTAC.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	620,225	666,133	675,152	727,000	744,000	2.3%
<b>Expenses</b>	551,554	657,870	750,000	805,920	753,620	-6.5%
Net income	68,672	8,262	(74,848)	(78,920)	(9,620)	
Beginning fund balance *	294,798	363,470	371,732	200,000	260,000	
Ending fund balance	363,470	371,732	296,884	121,080	250,380	106.8%

## Street Maintenance

## Fund 108

The Street Maintenance Division of the Public Works Department has the responsibility for the maintenance of the City’s streets and alleys and publically maintained sidewalks. The Street Division maintains over 275 lane miles of streets utilizing nearly 40 pieces of street equipment. The Street Division is responsible for snow and ice control on all City streets along with those sections of the state highways that run through the City. The street crews also sweep and clean all city streets and maintain pavement markings and signage. In addition, the Street Division maintains those portions of the sidewalks that are the responsibility of the City.

Another group within the Street Maintenance Division is the Signals and Lighting group which maintains the City’s 50 traffic signal systems and the hundreds of street lights and electrical systems in the City.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>						
Motor vehicle fuel tax	446,785	465,737	484,009	494,300	483,000	-2.3%
Transfers-in	1,929,593	2,525,252	3,351,033	3,000,000	3,000,000	0.0%
Other	895,838	339,260	578,496	69,000	97,500	41.3%
<b>Total Revenues</b>	<b>3,272,216</b>	<b>3,330,249</b>	<b>4,413,538</b>	<b>3,563,300</b>	<b>3,580,500</b>	<b>0.5%</b>

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Expenses</b>						
Salaries & benefits	1,122,828	1,285,856	1,488,928	1,555,100	1,718,850	10.5%
Supplies & services	1,317,192	1,610,731	1,949,365	2,005,660	2,026,200	1.0%
Capital outlay	94,801	20,238	134,753	80,000	1,030,000	1187.5%
<b>Total Expenses</b>	<b>2,534,820</b>	<b>2,916,825</b>	<b>3,573,046</b>	<b>3,640,760</b>	<b>4,775,050</b>	<b>31.2%</b>

Net income	737,397	413,425	840,493	(77,460)	(1,194,550)	
Beginning fund balance *	555,397	1,292,793	1,706,218	2,500,000	2,000,000	
Ending fund balance	1,292,793	1,706,218	2,546,711	2,422,540	805,450	-66.8%

Staffing FTE	12.6	12.9	12.6	12.8	14.8	
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**2020 Budget Notes:** Capital Outlay expenses are drastically increased because the Street Maintenance fund is planning to contribute to a major street preservation effort in 2020. Further information on this project is included at the end of this document in the Capital Budget section.



## Arterial Streets

## Fund 109

The Arterial Streets Fund was developed in 1972 for the purpose of constructing key capital street projects. This special revenue fund historically received 43% of the motor vehicle fuel tax (gas tax) allocated to the City by the State of Washington. In the 2014 budget, the City elected to place all of the motor vehicle fuel tax into the street maintenance fund (108). To backfill the funding, the City transferred in revenue generated from the 2nd ¼% of Real Estate Excise Tax (REET).

Typically, the revenue from this fund is used to match State and Federal grants. As an example, between 2001 and 2010, \$3.8 Million of local revenues leveraged \$17.9 Million in state and federal grants. See the capital budget

section of this document for details on Arterial Streets projects. The Engineering Department carries out the project development of these projects including initial scoping and grant application, design, right-of-way activities,

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>						
Motor vehicle fuel tax	299,286	304,163	300,405	308,000	300,000	-2.6%
Grants	1,987,845	1,421,819	2,945,359	4,847,930	3,847,570	-20.6%
Transfers-in/PFD	576,765	1,000,000	-	203,530	-	-100.0%
Other	315,583	9,697	299,967	1,000	10,000	900.0%
<b>Total Revenues</b>	<b>3,179,479</b>	<b>2,735,678</b>	<b>3,545,731</b>	<b>5,360,460</b>	<b>4,157,570</b>	<b>-22.4%</b>
<b>Expenses</b>						
Capital outlay	2,885,024	1,955,958	4,374,939	5,650,580	4,374,710	-22.6%
Transfers-out	299,286	-	43,526	-	-	-
<b>Total Expenses</b>	<b>3,184,310</b>	<b>1,955,958</b>	<b>4,418,466</b>	<b>5,650,580</b>	<b>4,374,710</b>	<b>-22.6%</b>
Net income	(4,832)	779,720	(872,735)	(290,120)	(217,140)	
Beginning fund balance *	859,362	854,530	1,634,251	500,000	500,000	
<b>Ending fund balance</b>	<b>854,530</b>	<b>1,634,251</b>	<b>761,516</b>	<b>209,880</b>	<b>282,860</b>	<b>34.8%</b>

construction, and final documentation. The primary grant sources for City street projects are the State Transportation Improvement Board and the Federal Surface Transportation Program. Other grant programs that often do not require a match that are administered through this fund include the Safe Routes to School program, the CDBG program, and the Highway Safety Improvement Programs. It is expected match funding from arterial streets will be insufficient should the city continue to be successful with securing project funds similar to historic levels.

2020 Budget Notes: A list of all street capital projects is included at the end of this document in the Capital Budget section.

## LEOFF 1 Long Term Care

## Fund 110

RCW 41.16 and 41.18 require cities in the State of Washington to pay for most health care and long term care costs incurred by pre-LEOFF and LEOFF 1 employees and retirees for as long as they live.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	5,050	123,309	60,742	56,000	50,000	-10.7%
<b>Expenses</b>	85,570	87,490	44,409	55,000	55,500	0.9%
Net income	(80,520)	35,819	16,333	1,000	(5,500)	
Beginning fund balance *	659,108	578,588	614,406	615,000	616,000	
<b>Ending fund balance</b>	<b>578,588</b>	<b>614,406</b>	<b>630,740</b>	<b>616,000</b>	<b>610,500</b>	<b>-0.9%</b>

## Street Overlay

## Fund 111

The Street Overlay Fund was developed to dedicate funding to street preservation and repay bonds. In the past, these funds have been used to repave or overlay streets with hot mix asphalt. More recently, staff has explored alternative pavement preservation methods to extend the life of payment at a lower cost. Revenues for this fund are the 2nd ¼ percent of Real Estate Excise Tax (REET). As of 2012, the majority of Wenatchee Transportation Benefit District (TBD) revenues have been transferred to the overlay fund for the City’s street preservation

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>						
Real estate excise tax	562,029	647,614	562,557	580,000	570,000	-1.7%
Transfers in	-	-	2,000,000	450,000	-	-100.0%
Other	674,007	14,774	30,452	14,000	20,000	42.9%
<b>Total Revenues</b>	<b>1,236,037</b>	<b>662,388</b>	<b>2,593,009</b>	<b>1,044,000</b>	<b>590,000</b>	<b>-43.5%</b>
<b>Expenses</b>						
Capital outlay	262,465	360,458	2,168,104	1,575,000	1,536,000	-2.5%
Transfers-out	375,000	-	-	-	-	-
<b>Total Expenses</b>	<b>637,465</b>	<b>360,458</b>	<b>2,168,104</b>	<b>1,575,000</b>	<b>1,536,000</b>	<b>-2.5%</b>
Net income	598,571	301,930	424,905	(531,000)	(946,000)	
Beginning fund balance *	823,590	1,422,161	1,724,091	2,100,000	2,100,000	
<b>Ending fund balance</b>	<b>1,422,161</b>	<b>1,724,091</b>	<b>2,148,996</b>	<b>1,569,000</b>	<b>1,154,000</b>	<b>-26.4%</b>

2020 Budget Notes: A list of all street capital projects is included at the end of this document in the Capital Budget section.

## Impact Fees

## Fund 112

This fund is setup by WCC 15.02.080 to accumulate impact fees that are to be used for public facility improvements that benefit the Broadview development.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>						
	169	277	572	200	200	0.0%
<b>Expenses</b>						
	-	-	-	-	-	0.0%
Net income	169	277	572	200	200	
Beginning fund balance *	32,436	32,605	32,605	32,700	32,700	
<b>Ending fund balance</b>	<b>32,605</b>	<b>32,882</b>	<b>33,177</b>	<b>32,900</b>	<b>32,900</b>	<b>0.0%</b>

**Low Income Housing**

**Fund 113**

Revenues supporting this fund are from recording fees and are distributed to the cities in Chelan County on a population pro-rata share per interlocal agreement. These funds are limited to projects within the city limits of Wenatchee. These funds are restricted to use for affordable housing projects meeting specific income requirements.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	39,441	41,089	40,846	36,250	40,250	11.0%
<b>Expenses</b>	55,540	61,706	37,024	43,500	56,710	30.4%
Net income	(16,099)	(20,617)	3,822	(7,250)	(16,460)	
Beginning fund balance *	107,105	91,005	70,389	60,000	30,000	
Ending fund balance	91,005	70,389	74,211	52,750	13,540	-74.3%

**Community Center**

**Fund 114**

The Community Center operations fund is a separate account that is used specifically for the Wenatchee Community Center. The Wenatchee Community Center was established in 2006. The mission of the Center is to provide an inclusive multicultural facility for all members of the community through: Promoting and supporting a safe environment for social, recreational and educational participation; Advocating for personal economic development; Encouraging cultural identities within the community; Providing access to social service agencies, the faith community and intergenerational activities; and uniting people by encouraging a spirit of well-being and harmony. The Community Center is striving to provide opportunities to bring the community together and realize this vision.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	26,025	30,938	31,572	31,000	105,140	239.2%
<b>Expenses</b>	35,038	43,367	36,090	32,510	178,560	449.2%
Net income	(9,014)	(12,430)	(4,519)	(1,510)	(73,420)	
Beginning fund balance *	116,450	107,436	95,007	90,000	120,000	
Ending fund balance	107,436	95,007	90,488	88,490	46,580	-47.4%

2020 Budget Notes: The City resumed management and operation of the Center from Chelan Douglas Community Action in 2019. The primary revenue sources are from long-term leases, one-time rentals, general fund transfers and interest.

### CDBG Entitlement

### Fund 115

The City became an entitlement community in 2005. These funds must be used in accordance with HUD regulations and are restricted to the following use percentages (20% Administration and Planning and 15% Public Services). The remaining funds must be used for bricks and mortar projects meeting one of three national objectives, serving low to moderate income individuals.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	128,120	286,051	82,525	242,460	236,140	-2.6%
<b>Expenses</b>	119,983	273,322	95,013	359,670	301,500	-16.2%
Net income	8,137	12,729	(12,488)	(117,210)	(65,360)	
Beginning fund balance *	(8,382)	(245)	12,484	117,210	65,360	
Ending fund balance	(245)	12,484	(4)	-	-	-

### LEOFF 1 Retiree Health Insurance

### Fund 116

RCW 41.16 and 41.18 require cities in the State of Washington to pay for most health care and long term care costs incurred by pre-LEOFF and LEOFF 1 employees and retirees for as long as they live.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	315,669	337,649	265,431	145,000	250,000	72.4%
<b>Expenses</b>	279,226	285,102	329,630	322,600	358,000	11.0%
Net income	36,443	52,546	(64,199)	(177,600)	(108,000)	
Beginning fund balance *	611,980	648,423	700,969	650,000	472,400	
Ending fund balance	648,423	700,969	636,770	472,400	364,400	-22.9%

### Homeless

### Fund 117

The City manages these funds on behalf of both counties and East Wenatchee via an interlocal agreement. Revenue from this fund originates from recording fees collected by both Counties. This fund is administered according to the regulations set forth in RCW 43.185C. This fund also received Consolidated Homeless Grants,

Housing and Essential Needs, and Emergency Solutions Grants administered through the Department of Commerce. The City manages these funds under the guidance of a Steering committee

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>						
Intergovernmental	640,668	661,293	724,338	580,000	810,000	39.7%
Grants	512,949	552,347	695,749	509,370	624,740	22.6%
Other	1,983	3,572	70,913	300	300	0.0%
<b>Total Revenues</b>	<b>1,155,601</b>	<b>1,217,212</b>	<b>1,491,001</b>	<b>1,089,670</b>	<b>1,435,040</b>	<b>31.7%</b>
<b>Expenses</b>						
Salaries & benefits	-	22,902	-	43,660	-	-100.0%
Services	1,146,617	1,319,348	1,282,237	1,255,880	1,634,440	30.1%
<b>Total Expenses</b>	<b>1,146,617</b>	<b>1,342,250</b>	<b>1,282,237</b>	<b>1,299,540</b>	<b>1,634,440</b>	<b>25.8%</b>
Net income	8,984	(125,038)	208,764	(209,870)	(199,400)	
Beginning fund balance *	670,419	679,403	554,365	400,000	400,000	
Ending fund balance	679,403	554,365	763,129	190,130	200,600	5.5%

made up of local governmental officials from each city and county, community members, and other social service agencies.

**Abatement**

**Fund 118**

The Abatement fund assists code compliance officers by providing resources for resolving onsite violations such as cleanup activities. The abatement fund is primarily funded by violation fees and at times, assistance from the general fund.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	88,686	17,962	40,901	11,100	11,100	0.0%
<b>Expenses</b>	30,814	28,504	38,955	40,000	40,000	0.0%
Net income	57,872	(10,542)	1,946	(28,900)	(28,900)	
Beginning fund balance *	25,067	82,939	72,398	60,000	80,000	
Ending fund balance	82,939	72,398	74,344	31,100	51,100	64.3%

**Transportation Benefit District**

**Fund 119**

This fund accounts for the \$20 vehicle licensing fee associated with the Transportation Benefit District. These revenues are dedicated to funding preservation of arterial streets.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	557,071	635,111	707,777	502,000	605,000	20.5%
<b>Expenses</b>	1,088	108,799	2,000,505	493,530	1,000,000	102.6%
Net income	555,984	526,312	(1,292,728)	8,470	(395,000)	
Beginning fund balance *	719,950	1,275,933	1,802,245	500,000	500,000	
Ending fund balance	1,275,933	1,802,245	509,517	508,470	105,000	-79.3%

2020 Budget Notes: The Transportation Benefit District fund is planning to contribute to a major street preservation effort in 2020. A list of all street capital projects is included at the end of this document in the Capital Budget section.

## DEBT SERVICE FUNDS

### **Police Station General Obligation Bonds**

### **Fund 201**

This fund accumulates resources to make timely payments on the 2001 Unlimited Tax General Obligations, which are set to mature in 2021. These were voter approved bonds issued to build the police station.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	324,748	324,409	326,872	327,830	327,830	0.0%
<b>Expenses</b>	326,035	326,035	326,035	326,040	326,040	0.0%
Net income	(1,288)	(1,626)	837	1,790	1,790	
Beginning fund balance *	(6,369)	(7,657)	(9,283)	-	-	
Ending fund balance	(7,657)	(9,283)	(8,446)	1,790	1,790	-

2020 Budget Notes: There is currently \$652,071 outstanding on the Police Station Bonds.

### **Councilmanic Bonds**

### **Fund 205**

This fund accumulates resources to make timely payments on the 2015 LTGO, 2016 LTGO, and 2019 LTGO. These bonds were approved by the City Council and were used to finance the Public Services Center, remodel council chambers, museum HVAC upgrades, Convention Center upgrades, projects related to the Local Revitalization Financing district by Pybus Market, the purchase and remodel of the new City Hall facility, and certain street projects.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	3,877,779	1,223,352	1,531,767	2,170,800	2,109,950	-2.8%
<b>Expenses</b>	3,877,676	1,221,340	1,524,670	2,168,800	2,107,950	-2.8%
Net income	103	2,012	7,097	2,000	2,000	
Beginning fund balance *	4,366	4,469	6,481	5,000	5,000	
Ending fund balance	4,469	6,481	13,578	7,000	7,000	0.0%

2020 Budget Notes:

An additional \$300,000 is being allocated to the Convention Center to pay off the 2015 LTGO bonds ahead of schedule. The City hopes to pay off the Convention Center debt by 2021, eight years earlier than scheduled.

There is currently \$1,971,000 outstanding on the 2015 LTGO bonds and \$7,890,000 outstanding on the 2016 LTGO bonds.

The City issued new debt during 2019 to finance the new City Hall (\$12,000,000) as well as certain street projects (\$2,000,000). This debt is expected to be funded with property taxes.

## CAPITAL PROJECT FUNDS

### Real Estate Excise Tax Capital Projects

### Fund 301

The Real Estate Excise Tax (REET) Fund collects revenues via ¼ of 1% real estate excise tax that is paid by the seller of a piece of real estate. The revenue of this fund is currently reserved to partially pay the debt on the 2007 Limited Tax General Obligation maturing 2027.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	557,565	634,127	613,892	582,000	582,000	0.0%
<b>Expenses</b>	555,296	214,011	223,050	554,750	1,221,350	120.2%
Net income	2,269	420,116	390,842	27,250	(639,350)	
Beginning fund balance *	67,717	69,986	490,102	800,000	1,200,000	
Ending fund balance	69,986	490,102	880,944	827,250	560,650	-32.2%

2020 Budget Notes: The Real Estate Excise Tax Capital Projects fund is planning to contribute to a major street preservation effort in 2020. Further information on this project is included at the end of this document in the Capital Budget section.

### Parks & Recreation Capital Projects

### Fund 302

This fund was created to account for the parks related capital projects that occur. Please see the Capital Budget section at the end of this document for a listing of projects and funding sources.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	160,199	1,664,893	127,526	4,270,430	2,950,040	-
<b>Expenses</b>	148,283	1,582,204	86,271	4,497,010	3,305,940	-26.5%
Net income	11,916	82,689	41,255	(226,580)	(355,900)	
Beginning fund balance *	150,579	162,495	245,184	250,000	360,000	
Ending fund balance	162,495	245,184	286,439	23,420	4,100	-82.5%

2020 Budget Notes: A list of all parks capital projects is included at the end of this document in the Capital Budget section.

**Economic Development Capital Projects**

**Fund 304**

This fund was created to account for the economic development related capital projects that occur.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	-	2,929,081	5,609,576	15,030,000	2,760,400	-81.6%
<b>Expenses</b>	-	2,432,602	9,569,310	6,100,000	3,971,400	-34.9%
Net income	-	496,479	(3,959,734)	8,930,000	(1,211,000)	
Beginning fund balance *	-	-	496,479	-	1,211,000	
Ending fund balance	-	496,479	(3,463,255)	8,930,000	-	-100.0%

2020 Budget Notes: A list of all economic development capital projects is included at the end of this document in the Capital Budget section.

**Local Revitalization Financing Program**

**Fund 307**

The City created a Local Revitalization District in 2009 through ordinance 2009-26 under the authority of RCW 39.89.050. Formation of this District allows the City and participating junior taxing districts (Chelan County Port District and the NCW Regional Library District) to dedicate incremental growth in property tax revenues to the financing of capital projects within the District. The City was also awarded the opportunity for a tax rebate from the State of Washington up to \$500,000 annually. This award allows increases in State of Washington tax revenue resulting from development activity to be returned to the City of Wenatchee for financing of public infrastructure providing benefit to the District.

The District is generally bounded by the Columbia River to the east, Thurston Street to the south, the railroad tracks and Walla Walla Avenue to the West, and private property located just north of Walla Walla Park to the north.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>						
Property tax	45,938	48,663	50,419	50,000	50,000	0.0%
Sales tax rebate	536,548	500,000	500,000	500,000	500,000	0.0%
Other	7,710,818	40,861	47,209	-	-	-
Total Revenues	8,293,304	589,524	597,628	550,000	550,000	0.0%

<b>Expenses</b>	1,067,760	2,558,454	702,368	4,436,950	1,694,950	-61.8%
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Net income	7,225,544	(1,968,930)	(104,740)	(3,886,950)	(1,144,950)	
Beginning fund balance *	(724,698)	6,500,847	4,531,917	4,100,000	4,100,000	
Ending fund balance	6,500,847	4,531,917	4,427,177	213,050	2,955,050	1287.0%

2020 Budget Notes: In 2016, debt was issued to finance several projects in the Local Revitalization District. A list of all Local Revitalization District capital projects is included at the end of this document in the Capital Budget section.



**New City Hall Remodel****Fund 308**

The City purchased a portion of the Wenatchee Federal Building to repurpose for a new City Hall. Schematic design was initiated in 2017 and will be completed in 2019. Construction is anticipated to begin in 2020. Debt was issued in 2019 and the proceeds of the bonds were deposited into the New City Hall Remodel fund. This fund accounts for the construction costs and spend-down of the bond proceeds.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	-	-	-	-	-	-
<b>Expenses</b>	-	-	-	-	6,354,010	-
Net income	-	-	-	-	(6,354,010)	
Beginning fund balance *	-	-	-	-	10,000,000	
Ending fund balance	-	-	-	-	3,645,990	-

2020 Budget Notes: A list of all facilities capital projects is included at the end of this document in the Capital Budget section.

**Foothills Streets****Fund 309**

To promote economic development and safety in the Wenatchee foothills, the City must make a significant investment in expanding the street infrastructure. Debt was issued in 2019 and the proceeds of the bonds were deposited into the Foothill Streets fund. This fund accounts for the construction costs and spend-down of the bond proceeds.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	-	-	-	-	-	-
<b>Expenses</b>	-	-	-	-	414,300	-
Net income	-	-	-	-	(414,300)	
Beginning fund balance *	-	-	-	-	2,000,000	
Ending fund balance	-	-	-	-	1,585,700	-

2020 Budget Notes: A list of all streets capital projects is included at the end of this document in the Capital Budget section.

## ENTERPRISE FUNDS

### Water Utility

### Fund 401

The Water Division of the Public Works Department provides water services for the City of Wenatchee. This division is funded through utility rates and fees for miscellaneous services rendered as well as interest revenue generated from invested cash reserves. This division is not supported by any taxes.

The water system service area covers a majority of the corporate City limits, but does not cover west of Western Avenue or north of Maple Street. The water system infrastructure includes two booster pump stations, four reservoirs (totaling 15 million gallons storage) and over 100 miles of pipes spread across three pressure zones.

The Environmental Division provides services for the Water and Stormwater Divisions of Public Works, but their budget is embedded in this operational funds. They assist the operation groups in complying with regulations and providing communication and public outreach with customers and the public. They are also responsible for administering the utility programs, including pretreatment and cross connection control.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>						
Water fees & taxes	5,011,492	5,102,280	5,220,577	5,381,300	5,813,000	8.0%
Other	81,654	82,906	2,219,509	60,250	60,250	0.0%
<b>Total Revenues</b>	<b>5,093,146</b>	<b>5,185,186</b>	<b>7,440,086</b>	<b>5,441,550</b>	<b>5,873,250</b>	<b>7.9%</b>
<b>Expenses</b>						
Salaries & benefits	1,069,902	1,351,847	1,430,487	1,834,850	1,967,110	7.2%
Supplies & services	2,738,634	2,945,078	2,833,185	3,551,170	3,714,320	4.6%
Capital outlay/Deprec.	969,685	981,218	963,731	1,361,590	1,706,900	25.4%
Debt service	249,000	174,270	1,974,920	448,770	449,810	0.2%
<b>Total Expenses</b>	<b>5,027,221</b>	<b>5,452,413</b>	<b>7,202,323</b>	<b>7,196,380</b>	<b>7,838,140</b>	<b>8.9%</b>
Net income	65,925	(267,227)	237,763	(1,754,830)	(1,964,890)	
Beginning working capital	2,848,778	2,914,702	2,647,476	3,000,000	3,000,000	
Ending working capital	2,914,702	2,647,476	2,885,239	1,245,170	1,035,110	-16.9%
<b>Staffing FTE</b>	<b>13.4</b>	<b>12.8</b>	<b>15.7</b>	<b>16.8</b>	<b>16.3</b>	

**2020 Budget Notes:** Beginning with the 2019 budget, the Water and Sewer Utilities were split into separate funds. After a Water Utility Comprehensive Plan was adopted in 2018, the Water Utility rates are set to increase by 6% each year for several years. This will provide funding for needed infrastructure improvements. A list of all utility capital projects is included at the end of this document in the Capital Budget section.

Temporary staff positions were approved that are partially funded by the Water Utility. These positions include a Staff Development Engineer, two GIS interns and two GIS Techs. Budget requests were also approved for survey equipment and on-call concrete repair.

## Sewer Utility

## Fund 405

The Wastewater Division of the Public Works Department provides sanitary sewer services for the City of Wenatchee. This division is funded through utility rates and fees for miscellaneous services rendered as well as interest revenue generated from invested cash reserves. This division is not supported by any taxes. The wastewater system service area covers the entire City of Wenatchee, plus areas south of the City limits. Also included is the Olds Station area and continuing on up into the Sunnyslope area within the urban growth boundary. Some of these areas do not have a conveyance system installed yet, but staff has been working with developers over the last several years to plan and install wastewater infrastructure. The wastewater system includes the Waste Water Treatment Plant (WWTP) with a capacity of 5.5 Million Gallons per Day (MGD), a biosolids drying bed facility, five lift stations, and over 140 miles of gravity wastewater lines.

The Environmental Division provides services for the Wastewater and Stormwater Divisions of Public Works, but their budget is embedded in this operational funds. They assist the operation groups in complying with regulations and providing communication and public outreach with customers and the public. They are also responsible for administering the utility programs, including pretreatment and cross connection control.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>						
Sewer fees	6,928,353	7,247,899	8,110,361	7,489,500	8,901,600	18.9%
Bond proceeds	-	-	1,318,353	-	-	#DIV/0!
Other	81,654	82,906	369,204	47,250	100,000	111.6%
<b>Total Revenues</b>	<b>7,010,007</b>	<b>7,330,805</b>	<b>9,797,918</b>	<b>7,536,750</b>	<b>9,001,600</b>	<b>19.4%</b>
<b>Expenses</b>						
Salaries & benefits	1,152,171	1,371,008	1,392,899	2,040,680	2,461,410	20.6%
Supplies & services	2,766,495	3,279,356	3,469,454	3,781,790	4,125,330	9.1%
Capital outlay/Deprec.	969,685	981,218	963,731	4,576,780	6,537,420	42.8%
Debt service	409,724	450,289	2,185,982	2,165,020	2,294,280	6.0%
<b>Total Expenses</b>	<b>5,298,075</b>	<b>6,081,871</b>	<b>8,012,066</b>	<b>12,564,270</b>	<b>15,418,440</b>	<b>22.7%</b>
Net income	1,711,932	1,248,935	1,785,852	(5,027,520)	(6,416,840)	
Beginning working capital	12,595,357	14,307,289	15,556,224	8,000,000	10,000,000	
<b>Ending working capital</b>	<b>14,307,289</b>	<b>15,556,224</b>	<b>17,342,076</b>	<b>2,972,480</b>	<b>3,583,160</b>	<b>20.5%</b>
<b>Staffing FTE</b>	<b>15.3</b>	<b>15.4</b>	<b>15.6</b>	<b>17.2</b>	<b>19.1</b>	

**2020 Budget Notes:** Beginning with the 2019 budget, the Water and Sewer Utilities were split into separate funds. After a Sewer Utility Comprehensive Plan was adopted in 2017, the Sewer Utility rates are set to increase by 6% each year for several years. This will provide funding for needed infrastructure improvements. A list of all utility capital projects is included at the end of this document in the Capital Budget section.

Temporary staff positions were approved that are partially funded by the Sewer Utility. These positions include a Staff Development Engineer, two GIS interns and two GIS Techs. Budget requests were also approved for survey equipment, on-call concrete repair, collections vehicles, a Duncan Road sewer study, a permanent pretreatment program staffing position, UV & Wastewater Facility study, sewer camera upgrades, and an increase in sewer repairs and maintenance.

## Storm Drain Utility

## Fund 410

The purpose of the Storm Drain Utility Fund is to provide funding for operation, maintenance, improvement and expansion of the City’s urban storm sewer system. The revenue for this fund is generated from a flat monthly charge to each single-family residence as well as a monthly charge to commercial and multi-family residences based on an “equivalent residential unit.” The municipal storm water system consists of the complete system of streets, catch basins, curbs, gutters, ditches, manholes, treatment facilities and pipes for collecting, treating and conveying storm water throughout the City. This system does not include the canyon drains which flow through the City in their own channels.

The City operates the system under a NPDES (National Pollutant Discharge Elimination System) Phase II Municipal Storm water Permit for Eastern Washington communities which regulates the operation of the system including mandating the regulations communities must put in place for citizens to operate under. Compliance with this permit has become an increasingly larger burden for all cities under Phase II requirements. City Environmental staff spends part of their time gathering information, inspecting facilities, investigating complaints and reporting compliance.

Much of the cost of operating the system budget is dedicated to annual maintenance and cleaning efforts. This work is done by employees of the Water, Wastewater and Street divisions of Public Works and billed back to the storm water fund as actual costs are incurred. The salaries that are charged directly to this fund include two Utility Worker Storm water positions and one Environmental Technician position.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>						
Storm drain fees	2,060,133	2,335,026	2,352,614	2,351,800	2,447,000	4.0%
Other	666,101	29,599	184,850	705,000	831,250	17.9%
Total Revenues	2,726,234	2,364,625	2,537,464	3,056,800	3,278,250	7.2%
<b>Expenses</b>						
Salaries & benefits	444,949	514,905	580,259	762,710	850,300	11.5%
Supplies & services	773,005	787,477	709,392	867,090	1,639,750	89.1%
Capital outlay/Deprec.	184,102	197,300	200,824	1,223,500	1,668,450	36.4%
Debt service	121,826	107,672	103,805	277,800	277,580	-0.1%
Transfers-out	26,800	27,800	29,800	379,800	51,150	-86.5%
Total Expenses	1,550,683	1,635,154	1,624,080	3,510,900	4,487,230	27.8%
Net income	1,175,551	729,471	913,384	(454,100)	(1,208,980)	
Beginning working capital	1,379,136	2,554,687	3,284,158	4,000,000	4,500,000	
Ending working capital	2,554,687	3,284,158	4,197,542	3,545,900	3,291,020	-7.2%
Staffing FTE	5.5	5.3	5.0	6.8	6.2	

**2020 Budget Notes:** The City is expected to adopt a revised Storm Drain Utility Comprehensive Plan in 2020. A list of all utility capital projects is included at the end of this document in the Capital Budget section.

Temporary staff positions were approved that are partially funded by the Storm Drain Utility. These positions include a Staff Development Engineer, two GIS interns and two GIS Techs. Budget requests were also approved for survey equipment, collections vehicles, a Springwater & Western storm water study, planning effort for North Wenatchee storm water, increase in storm drain repairs and maintenance, and an increase in Parks Maintenance services.

**Regional Water****Fund 415**

The Wenatchee Regional Water System supplies water to the City of Wenatchee, Chelan County Public Utility District (PUD), and the East Wenatchee Water District (EWWD). These three water purveyors serve domestic water for the entire Wenatchee Valley. The City operates and maintains the system in cooperation with the PUD and the EWWD through an Advisory Committee. The Advisory Committee is comprised of 3 staff and 3 elected officials who govern the operations of the Regional Water System.

The activities of the Regional Water System include pumping and water delivery, monitoring and maintaining the transmission line, pumps, meters, valves, chlorination equipment, and telemetry equipment.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	1,313,320	1,330,066	1,479,495	1,600,680	1,627,680	1.7%
<b>Expenses</b>						
Salaries & benefits	223,538	243,267	240,211	255,990	284,260	11.0%
Supplies & services	357,422	737,726	523,796	637,570	718,860	12.7%
Capital outlay/Deprec.	238,825	399,573	414,405	200,000	100,000	-50.0%
Total Expenses	819,785	1,380,567	1,178,412	1,093,560	1,103,120	0.9%
Net income	493,535	(50,501)	301,083	507,120	524,560	
Beginning working capital	2,200,565	2,694,100	2,643,599	2,500,000	3,000,000	
Ending working capital	2,694,100	2,643,599	2,944,682	3,007,120	3,524,560	17.2%
Staffing FTE	1.7	2.2	2.2	2.2	2.4	

**Solid Waste Utility****Fund 420**

Garbage services are provided to the citizens of Wenatchee through a contract with Waste Management, Inc. that runs through the year 2020. Based on the provision of the contract Waste Management collects all solid waste throughout the City for both residential and commercial customers. Waste Management bills commercial customers and the City billed residential customers until mid-2014 and used this fund to account for revenues and expenses. Now that the City no longer needs this fund it is in the process of closing the fund in a manner that will best benefit the rates payers.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	1,463	2,820	8,067	2,500	5,000	-
<b>Expenses</b>	-	-	6,686	96,500	10,000	-
Net income	1,463	2,820	1,381	(94,000)	(5,000)	
Beginning working capital	316,081	317,544	320,364	320,000	200,000	
Ending working capital	317,544	320,364	321,745	226,000	195,000	-13.7%

2020 Budget Notes: The City plans to fund the annual Recycle Event by using a small portion of the remaining Solid Waste Utility funds.

**Cemetery****Fund 430**

The Cemetery Division of the Parks, Recreation and Cultural Services Department operates the 34-acre Cemetery and the Home Of Peace Mausoleum. Cemetery staff are responsible for overall operations, including landscape installation and maintenance, burial service setup, grave, niche and crypt sales, burials, marker setting and any other operational tasks. Staff works with funeral directors and families directly to accommodate the needs of those utilizing the Cemetery.

The Cemetery derives its revenues from three primary sources including fees for services; income from the sale of graves, crypts, niches, markers and other items; and from the interest earnings from the Cemetery Endowment Care Fund. For many years, the three traditional revenue sources have not been adequate to fund Cemetery operations. For this reason, the City's General Fund has made a reoccurring transfer to the Cemetery fund.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>						
Operations	201,162	157,196	183,204	165,900	166,200	0.2%
Transfers-in	91,000	226,678	140,300	396,000	261,000	-34.1%
Total Revenues	292,162	383,874	323,504	561,900	427,200	-24.0%

<b>Expenses</b>						
Salaries & benefits	204,372	224,494	227,798	297,320	296,950	-0.1%
Supplies & services	78,369	168,507	101,944	123,060	163,750	33.1%
Capital outlay/Deprec.	6,579	6,579	6,579	85,000	-	-100.0%
Total Expenses	289,319	399,580	336,321	505,380	460,700	-8.8%

Net income	2,843	(15,706)	(12,818)	56,520	(33,500)	
Beginning working capital	(3,036)	(193)	(15,899)	-	33,500	
Ending working capital	(193)	(15,899)	(28,717)	56,520	-	-100.0%

Staffing FTE	2.1	2.1	2.1	2.1	2.6	
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**2020 Budget Notes:** Some of the increase to the supplies & services budget is due to requests granted for a soil compactor and upgrades to the irrigation system. Due to declining operating revenues at the Cemetery, the General fund is transferring a one-time cash infusion to assist with cash flow needs. The financial sustainability of the Cemetery Fund will need to be reviewed during 2020.

## INTERNAL SERVICE FUNDS

### Equipment Rental O&M

### Fund 501

The Equipment Operations & Maintenance Division of the Public Works Department is tasked with providing all of the Departments within the City of Wenatchee with high quality fleet management and operations to meet the needs of the end users and citizens of the City of Wenatchee. The Equipment Maintenance staff consists of one supervisor and fleet specialist and four mechanics providing automotive, heavy truck, heavy equipment, emergency vehicle and small engine maintenance.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	721,076	934,065	991,644	911,800	911,800	0.0%
<b>Expenses</b>						
Salaries & benefits	354,733	388,543	445,705	470,480	545,830	16.0%
Supplies & services	450,197	565,111	565,589	595,940	607,660	2.0%
Capital outlay/Deprec.	2,358	2,358	2,358	-	-	-
Total Expenses	807,289	956,012	1,013,652	1,066,420	1,153,490	8.2%
Net income	(86,213)	(21,947)	(22,008)	(154,620)	(241,690)	
Beginning working capital	508,361	422,148	400,201	330,000	330,000	
Ending working capital	422,148	400,201	378,193	175,380	88,310	-49.6%
Staffing FTE	3.9	3.9	6.4	6.2	6.4	

### Self Insurance

### Fund 502

The Self Insurance Fund provides property/casualty insurance that covers all City assets and programs. The City is a member of the Association of Washington City Risk Management Service Agency (AWC RMSA) pool. AWC RMSA had 86 member municipalities as of December 31, 2011. Members pay an annual assessment to the AWC RMSA. The AWC RMSA is responsible for payment of all covered causes of loss against the jurisdiction above the stated retention. AWC RMSA, itself, pays out of its own funds all claims up to \$250,000 for liability and \$50,000 for property, and thereafter purchases excess liability insurance. The revenue for this fund are transfers in from the operating funds. The reserve balance goal for this fund is to have \$500,000 in excess of the premium.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	843,595	1,046,060	1,164,505	1,003,000	995,000	-0.8%
<b>Expenses</b>	922,137	957,754	991,109	1,050,000	1,170,000	11.4%
Net income	(78,541)	88,306	173,395	(47,000)	(175,000)	
Beginning working capital	1,357,984	1,279,443	1,367,749	1,315,000	1,700,000	
Ending working capital	1,279,443	1,367,749	1,541,144	1,268,000	1,525,000	20.3%

## Equipment Rental Replacement

## Fund 503

The Equipment Rental & Replacement (ER&R) Division of the Public Works Department is responsible for managing the scheduled replacement of the City’s fleet of vehicles and equipment. The ownership of all City vehicles and heavy equipment (with the exception of the 6 pieces of firefighting apparatus) is held by the ER&R Fund. These vehicles and pieces of equipment are rented back to the end-user department at a rental rate sufficient to cover the cost of

replacement at the end of its useful life.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	1,099,729	1,307,297	1,360,739	979,100	989,100	1.0%

The ER&R staff (Public Works Director – Operations Manager, Fleet Supervisor, Fleet and Facilities Specialist) has developed a 25-year replacement plan which outlines the

<b>Expenses</b>						
Salaries & benefits	53,345	54,498	93,924	149,290	121,970	-18.3%
Supplies & services	11,630	84,853	70,743	19,050	45,050	136.5%
Capital outlay/Deprec.	435,167	431,486	432,569	590,580	1,019,490	72.6%
<b>Total Expenses</b>	<b>500,142</b>	<b>570,837</b>	<b>597,236</b>	<b>758,920</b>	<b>1,186,510</b>	<b>56.3%</b>

Net income	599,587	736,459	763,503	220,180	(197,410)	
Beginning working capital	909,940	1,509,527	2,245,986	2,800,000	2,800,000	
<b>Ending working capital</b>	<b>1,509,527</b>	<b>2,245,986</b>	<b>3,009,489</b>	<b>3,020,180</b>	<b>2,602,590</b>	<b>-13.8%</b>

<b>Staffing FTE</b>	<b>0.5</b>	<b>0.6</b>	<b>0.9</b>	<b>0.9</b>	<b>1.1</b>	
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replacement schedule of all vehicles and equipment and a cash-flow plan to provide adequate funding for those purchases. The ER&R Fund is a revolving account in which current revenues are used to make the scheduled purchases in any given year.

## Facility Maintenance

## Fund 504

The Public Works Department’s Facility Maintenance Division is responsible for the building maintenance for all of the City’s facilities. This includes City Hall, the Police Station, the Historic Police Station (home of Information Services/Facility Maintenance/Drug Task Force), the Public Services Center Complex, the Museum Complex, the Community Center, Fire Station, the City Pool and Bathhouse and some of the work at the buildings in City parks. This fund primarily derives its revenue from a general fund transfer in the “other administrative” section of the budget. Other non-general fund departments also contribute to the Facility Maintenance fund for facility maintenance and upkeep.

The facility maintenance crew also provides tenant improvement services for City departments such as remodels of existing spaces, or expansions to accommodate departmental growth.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	852,432	688,340	3,104,673	704,700	2,712,830	285.0%

<b>Expenses</b>						
Salaries & benefits	252,944	281,382	386,277	449,540	465,070	3.5%
Supplies & services	350,513	387,584	591,937	241,090	611,430	153.6%
Capital outlay/Deprec.	237,495	-	559,959	980,000	2,912,390	-
<b>Total Expenses</b>	<b>840,953</b>	<b>668,966</b>	<b>1,538,173</b>	<b>1,670,630</b>	<b>3,988,890</b>	<b>138.8%</b>

Net income	11,479	19,373	1,566,499	(965,930)	(1,276,060)	
Beginning working capital	315,430	326,909	346,283	1,500,000	1,500,000	
<b>Ending working capital</b>	<b>326,909</b>	<b>346,283</b>	<b>1,912,782</b>	<b>534,070</b>	<b>223,940</b>	<b>-58.1%</b>

<b>Staffing FTE</b>	<b>2.6</b>	<b>2.8</b>	<b>2.7</b>	<b>3.7</b>	<b>3.8</b>	
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**2020 Budget Notes:** Due to the expanding scope of the property management function of Facilities Maintenance, the 2019 and 2020 budgets show significant growth in both revenues and expenses.



**Information Systems****Fund 505**

The Information Systems department's mission is to proactively provide cost effective, reliable, standardized, and current information technology tools, systems, and services including customer support to the departments of the City of Wenatchee. The Information Systems department designs, maintains, and monitors the City's data network. The department orders, delivers, repairs, and maintains all desktop, handheld personal computers and peripheral equipment. They insure the integrity and security of data operations, and oversee and manage the City's data center. Primary computer applications, such as financial, payroll, utilities, permitting, and public safety and related database systems, are maintained and supported by the Information Systems department. The department manages the City's Internet and Intranet web sites, Wenatchee Public Access TV equipment and programming, council chambers technology operations and support and the City's telephone systems.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	1,029,972	1,294,360	1,216,521	1,333,940	1,385,230	3.8%
<b>Expenses</b>						
Salaries & benefits	443,309	514,126	557,256	583,100	605,330	3.8%
Supplies & services	446,620	611,962	651,231	670,060	657,620	-1.9%
Capital outlay/Deprec.	125,606	80,204	76,283	160,000	175,000	9.4%
Total Expenses	1,015,535	1,206,291	1,284,771	1,413,160	1,437,950	1.8%
Net income	14,438	88,068	(68,249)	(79,220)	(52,720)	
Beginning working capital	309,226	323,664	411,732	300,000	300,000	
Ending working capital	323,664	411,732	343,483	220,780	247,280	12.0%
Staffing FTE	4.0	5.0	5.0	5.0	5.0	

## AGENCY FUNDS

### Cemetery Endowment

### Fund 610

This fund is used to account of trust amounts received through sales of graves, crypts and niches in the Cemetery Enterprise Fund. Currently the interest earnings are reinvested in the fund to maximize the compound earning potential and are meant to provide funding for the operations of the Cemetery when the property is filled and service revenues decline.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	44,977	30,756	38,174	28,000	28,000	0.0%
<b>Expenses</b>	-	-	-	-	-	-
Net income	44,977	30,756	38,174	28,000	28,000	
Beginning fund balance *	1,039,369	1,084,346	1,115,102	1,100,000	1,190,000	
Ending fund balance	1,084,346	1,115,102	1,153,276	1,128,000	1,218,000	8.0%

### Firemen's' Pension

### Fund 611

RCW.3.24.380 established the authority to create a Firemen's Pension Fund to meet the requirement of Washington State Law to provide pension and related benefits to fire department employees hired prior to March 1, 1970. There are less than 20 retirees or beneficiaries eligible for retirement benefits. The State and City share in the costs of providing benefits. The City is required to have a bi-annual actuarial study done. Recent actuarial valuations have indicated the City pension fund is over-funded and may be used to pay other mandatory benefits for the retirees.

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget	19/20 Change
<b>Revenues</b>	72,896	48,650	62,376	47,000	45,000	-4.3%
<b>Expenses</b>	190,512	148,636	152,453	165,500	195,500	18.1%
Net income	(117,616)	(99,986)	(90,077)	(118,500)	(150,500)	
Beginning fund balance *	1,889,323	1,771,707	1,671,721	1,550,000	1,550,000	
Ending fund balance	1,771,707	1,671,721	1,581,644	1,431,500	1,399,500	-2.2%

## CAPITAL BUDGET

### Parks & Recreation Capital Projects

**Chase Park Renovation.** The City removed the majority of play equipment in Chase Park in 2010. Also in 2010, a series of meetings were held with the neighborhood to update the plan for the park and select a new play area. At that time, CDBG funds were proposed to complete the work, however those funds were allocated to other projects. This project would add a new sidewalk to provide ADA access within the park, new swings, ADA accessible picnic table, slide, climbing boulder, fall material, re-route irrigation and add street trees.

<b>Chase Park Play Area &amp; ADA Improvements</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # PK2006N1 Managing Fund: 302					
Resources					
001 General Fund	Reserves	-	165,000	-	165,000
Total resources		-	165,000	-	165,000

**Hale Park Phase II.** Hale Park is a 4.97 acre property that was donated to the City in 2013. Through the use of an RCO grant, the first phase of the park was constructed in 2017 and included the addition of parking, utilities, grass picnic area and an off leash recreation area. Phase two is anticipated to be constructed in 2019/2020 and will include the addition of a picnic shelter, children's play areas, skate park, accessible routes of travel, security cameras, landscaping and restrooms.

<b>Hale Park Phase Two</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # PK2013C6 Managing Fund: 302					
Resources					
001 General Fund	Reserves	-	150,000	-	150,000
302 Park & Rec Capital Projects	RCO Grants	260,000	654,500	-	914,500
405 Sewer Fund	Reserves	-	180,000	-	180,000
Total resources		260,000	984,500	-	1,244,500

**Kenzie's Landing Acquisition & Development.** This project acquires the 51.76 acre property and constructs a trailhead that features: vault restrooms, yard and fire hydrants, picnic shelter; regulatory, interpretive and entrance signs; water station; security cameras, lighting; bike and vehicle parking; dog waste and trash receptacles. Fences will be used to control circulation and a paved access drive connects the trailhead. It includes a gate for emergency response and a crushed rock trail for group and ADA trail experiences.

<b>Kenzie's Landing Acquisition &amp; Development</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # PK2006T8 Managing Fund: 302					
Resources					
001 General Fund	Reserves	-	25,000	-	25,000
302 Park & Rec Capital Projects	RCO WWRP Grant	430,700	25,000	544,300	1,000,000
302 Park & Rec Capital Projects	Donations	822,700	-	107,000	929,700
309 Foothill Streets	Bond Proceeds	-	-	150,000	150,000
Total resources		1,253,400	50,000	801,300	2,104,700

**Kiwanis Methow Park Renovation.** Kiwanis Methow Park, a 1.26-acre park in south Wenatchee. In phase one, the children’s play area will be expanded, basketball court and soccer fields renovated, community garden space created, accessible routes of travel provided with seating areas, lighting improved, and trees, restrooms, picnic area, pavilion and skate court added.

<b>Kiwanis Methow Park Renovation</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # PK2006N2 Managing Fund: 302					
Resources					
001 General Fund	Reserves	670,000	550,000	-	1,220,000
302 Park & Rec Capital Projects	RCO Grant	900,000	100,000	-	1,000,000
302 Park & Rec Capital Projects	TPL Donations	400,000	-	-	400,000
405 Sewer Utility	Reserves	-	150,000	-	150,000
Total resources		1,970,000	800,000	-	2,770,000

**Saddle Rock Remediation.** Saddle Rock is a local landmark and a popular destination for hikers, bicyclists and horseback riders for decades. Decades of public use without oversight has also led to severe erosion problems and habitat deterioration. Ecology conducted an initial investigation of hazardous substances on the property in 2011. The analysis confirmed arsenic concentrations exceeding the Model Toxics Control Act (MTCA) standards. The amount of waste rock was estimated to be 4,295 yards. The City received an Integrated Planning Grant in 2012 that resulted in the completion of a cultural resources investigation and report and Remedial Investigation and a Feasibility Study in June 2013. In 2018 the City received an Agreed Order and Remedial Action Grant from Ecology for the project. The project includes excavation and disposal of the waste rock piles and down gradient areas to remediate the site to restore habitat and create a sustainable, outdoor recreation and education area that will continue to attract many residents and visitors to the community each year for a variety of outdoor recreation and education purposes ranging from snow shoeing, to walking, running, hiking, and equestrian uses. Work is anticipated to begin in 2018 and extend through 2024.

<b>Saddle Rock Habitat &amp; Trail Restoration</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # PK2006O1 Managing Fund: 302					
Resources					
001 General Fund	Staff time	-	-	-	-
001 General Fund	Reserves	100,000	112,000	-	212,000
302 Park & Rec Capital Projects	TCPRA Grant	1,000,000	1,244,440	-	2,244,440
Total resources		1,100,000	1,356,440	-	2,456,440

**Lincoln Park Renovation.** The project will bring new life and function to the park by adding community requested amenities including a picnic shelter, splash pad, bmx pump track, soccer field, safety fences, restrooms, stage and shade trees.

<b>Lincoln Park Renovation</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # PK2006C1 Managing Fund: 302					
Resources					
001 General Fund	Staff time	-	25,000	82,900	107,900
101 Art Fund	Reserves	-	-	300,000	300,000
302 Park & Rec Capital Projects	RCO WWRP Grant	-	50,000	1,242,500	1,292,500
302 Park & Rec Capital Projects	Donations	50,000	-	113,000	163,000
405 Sewer Utility	Reserves	-	-	228,000	228,000
Total resources		50,000	75,000	1,966,400	2,091,400

## Economic Development Capital Projects

**North Wenatchee Redevelopment.** The 2015 Sleepy Hollow Fires destroyed approximately 30 acres of industrial businesses in North Wenatchee. Combined with the vacation of property owned by WSDOT, the city developed a master redevelopment plan adopted in 2017 to support redevelopment. This support includes applying for grants to build infrastructure. The city will also be purchasing properties to establish road right of ways. After establishing right of way, the city anticipates surplus remnant parcels to facilitate private investment.

<b>North Wenatchee Redevelopment</b>		Prior Years	2019 Budget	Future Years	Project Total
Project # 1712 Managing Fund: 304					
Resources					
304 Econ. Dev. Capital Projects	Reserve	10,323,100	2,421,400	700,000	13,444,500
Total resources		10,323,100	2,421,400	700,000	13,444,500

**LRF Parking Garage.** A portion of the LRF bond proceeds is planned for parking in the vicinity of the Pybus Public Market. The City is pursuing a public private partnership to develop approximately 150 parking stalls that would be available to the public on weekends and evenings.

<b>LRF Parking Garage</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1802 Managing Fund: 307					
Resources					
307 Local Revitalization Financ.	2016 bond proceeds	11,800	100,000	3,038,200	3,150,000
Total resources		11,800	100,000	3,038,200	3,150,000

**Confluence Parkway NEPA & Pre-Design.** The City was awarded funding from the State of Washington to initiate NEPA for Confluence Parkway. In addition, \$100,000 of General Fund Reserves is committed to support the process. The city hired KPG Engineering in the fall of 2018 to perform this work.

<b>Confluence Parkway NEPA &amp; Pre-Design</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1804 Managing Fund: 304					
Resources					
001 General Fund	Reserves	130,000	-	-	130,000
304 Econ. Dev. Capital Projects	Street Overlay	-	1,211,000	-	1,211,000
304 Econ. Dev. Capital Projects	PWTF loan	200,000	89,000	-	289,000
304 Econ. Dev. Capital Projects	Donation	-	200,000	-	200,000
304 Econ. Dev. Capital Projects	State grant	400,000	-	-	400,000
Total resources		730,000	1,500,000	-	2,230,000

**Ninth Street Parking Lot.** The city, in conjunction with Chelan County Public Utility District (PUD) and the Wenatchee Row and Paddle Club, will expand the existing Linden Tree parking lot by converting the gravel property at the north corner of the intersection of Walla Walla Avenue and Ninth Street to paved public parking.

<b>Ninth Street Parking Lot</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1805 Managing Fund: 307					
Resources					
307 Local Revitalization Financ.	2016 bond proceeds	70,000	580,000	-	650,000
Total resources		70,000	580,000	-	650,000

**LRF Waterfront Gateway Projects.** The “gateway” improvements are intended to provide an aesthetic upgrade in the vicinity of the city’s waterfront. Preliminary concepts include aesthetic improvements around the Thurston Street railroad underpass and, budget permitting, landscaping on the west side of Piere Street between Fifth and Ninth Streets.

<b>LRF Waterfront Gateway Projects</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1905 Managing Fund: 307					
Resources					
307 Local Revitalization Financ.	2016 bond proceeds	45,000	505,000	-	550,000
Total resources		45,000	505,000	-	550,000

## Facilities Capital Projects

**Public Works Yard and Storage Expansion.** Creation of yard space and storage solutions for the South Yard and Public Services Center.

<b>Public Works Yard and Storage Expansion</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1603 Managing Fund: Various					
Resources					
001 General Fund	Reserves	35,000	225,000	75,000	335,000
401 Water Utility	Reserves	12,000	37,500	12,500	62,000
405 Sewer Utility	Reserves	6,500	18,750	6,250	31,500
410 Storm Drain Utility	Reserves	6,500	18,750	6,250	31,500
Total resources		60,000	300,000	100,000	460,000

**Federal Building.** The city is engaging in a public private partnership to purchase a portion of the Wenatchee Federal Building to repurpose for a new City Hall. Schematic design was initiated in 2017 and will be completed in 2019. Construction is anticipated in to begin in 2020. A new city hall will free up other city buildings for either lease or sale.

<b>Federal Building</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1716 Managing Fund: 308					
Resources					
001 General Fund	Reserves	1,500,000	-	-	1,500,000
308 New City Hall Remodel	2019 bond proceeds	2,281,990	6,354,010	3,360,000	11,996,000
401 Water Utility	Reserves	380,100	-	-	380,100
405 Sewer Utility	Reserves	327,350	-	-	327,350
410 Storm Drain Utility	Reserves	273,840	-	-	273,840
415 Regional Water	Reserves	18,710	-	-	18,710
Total resources		4,781,990	6,354,010	3,360,000	14,496,000

**City Hall Updates.** The city is vacating the current city hall building at 129 South Chelan Avenue and moving into the former Wenatchee Federal Building. The city has also signed a lease with the Governmental Service Administration for Social Security to occupy this city building. The city will begin remodeling the building in 2019 to prepare for Social Security occupancy in 2020. This budget estimate is based on preparing the building shell per the Government’s specifications as well as tenant improvements which will be recaptured through the lease.

<b>City Hall Remodel for Lease</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1809 Managing Fund: 504					
Resources					
504 Facilities Maintenance	Reserve	228,340	1,218,260	-	1,446,600
504 Facilities Maintenance	Lease agreement	-	1,394,130	-	1,394,130
Total resources		228,340	2,612,390	-	2,840,730

## Street Capital Projects

**McKittrick Signal.** The project will install a complete new traffic signal with new controllers, pre-emption, detection and radio control equipment. The project will also install ADA compliant curb returns with increased turning radii and new roadway striping. The project is currently an un-signalized three leg intersection that connects Wenatchee Ave to McKittrick St.

<b>McKittrick Signal</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 0623 Managing Fund: 109					
Resources					
109 Arterial Streets	Federal Grant	252,500	195,510	-	448,010
109 Arterial Streets	Reserves	1,617,890	780,670	-	2,398,560
Total resources		1,870,390	976,180	-	2,846,570

**Pavement Management System.** The City contracted with Nichols Consulting Engineers (NCE) to develop a pavement management system. In 2020, NCE will provide training on the Streetsaver software to City staff.

<b>Pavement Management System</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1511 Managing Fund: 111					
Resources					
111 Street Overlay	Reserve	199,000	11,000	-	210,000
Total resources		199,000	11,000	-	210,000

**North Wenatchee Avenue Pedestrian & Median Improvements.** This project includes pedestrian and median improvements on North Wenatchee Avenue in the vicinity of the McKittrick Street. Construction may be combined with the McKittrick Signal project to save costs and reduce traffic impacts.

<b>North Wenatchee Pedestrian &amp; Median Improv.</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1615 Managing Fund: 109					
Resources					
109 Arterial Streets	Federal Grant	138,000	606,985	-	744,985
109 Arterial Streets	Reserves	22,000	122,785	-	144,785
Total resources		160,000	729,770	-	889,770

**9<sup>th</sup> Street BNSF Crossing Improvements.** This project will improve safety at the 9th Street rail crossing for vehicles, bicyclists and pedestrians by clearly defining their crossing routes. Improvements will include new sidewalk, curb ramps, signage, pavement markings, and a landscaped median.

<b>9th Street BNSF Crossing Improvements</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1801 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	41,000	105,790	-	146,790
109 Arterial Streets	Federal Grant	54,000	1,267,170	-	1,321,170
Total resources		95,000	1,372,960	-	1,467,960



**Tacoma Avenue.** This project will install curb, gutter, and sidewalk along the west side of Tacoma Avenue. It will also install curb and gutter on the east side of the roadway to collect stormwater and prevent errant on-street parking. In addition, bicycle lanes will be installed in both directions and illumination will be increased to current design standards.

<b>Tacoma Avenue</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1907 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	16,000	74,260	236,740	327,000
109 Arterial Streets	TIB Grant	64,000	297,040	934,030	1,295,070
Total resources		80,000	371,300	1,170,770	1,622,070

**9<sup>th</sup> Street Corridor Analysis.** Complete Traffic and Multimodal Analysis for the Ninth Street Corridor from the BNSF Railroad tracks to N. Miller Street allowing the City to assess alternatives to improve safety for pedestrians, bicyclists, and vehicles.

<b>9th Street Corridor Analysis</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1910 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	2,000	1,000	-	3,000
109 Arterial Streets	Federal Grant	18,000	9,000	-	27,000
Total resources		20,000	10,000	-	30,000

**South Wenatchee Safety Improvements.** This project will install curb bulb-outs, ADA ramps, signs, crosswalks and long line channelization on Spokane Street as well as centerline striping, stop bars, crosswalks and improved signing on Cascade Street.

<b>South Wenatchee Safety Improvements</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1911 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	20,000	1,400	-	21,400
109 Arterial Streets	Federal Grant	-	207,000	-	207,000
Total resources		20,000	208,400	-	228,400

**Miller & Montana Crossing Improvements.** This project will install curb bulb-outs, rectangular rapid flashing beacons, and lighting at the intersection of Miller Street and Montana Street.

<b>Miller &amp; Montana Crossing Improvements</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1912 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	1,800	3,200	-	5,000
109 Arterial Streets	Federal Grant	16,200	28,600	199,600	244,400
Total resources		18,000	31,800	199,600	249,400

**2020 Pavement Preservation.** The City of Wenatchee is developing a deferred maintenance program for citywide pavement management services. Each year the budget will be determined for the program and compared with NCE recommendations for continued work on pavement maintenance.

<b>2020 Pavement Preservation</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1913 Managing Fund: 111					
Resources					
108 Street Maintenance	Reserves	-	1,000,000	-	1,000,000
111 Street Overlay	Reserves	175,000	1,525,000	-	1,700,000
119 Transportation Benefit Dist.	Reserves	-	1,000,000	-	1,000,000
301 Real Estate Excise Tax	Reserves	-	1,000,000	-	1,000,000
Total resources		175,000	4,525,000	-	4,700,000

**First Street Bikeway.** Re-channelize First St between Chelan Ave and Wenatchee Ave to include two travel lanes, one parking lane, and buffered bicycle lanes. Additionally, install residential traffic circles and sharrow pavement markings on First St between Miller St and Chelan Ave.

<b>First Street Bikeway</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1914 Managing Fund: 109					
Resources					
109 Arterial Streets	State Grant	25,000	26,500	291,300	342,800
Total resources		25,000	26,500	291,300	342,800

**Miller School Zone and Okanogan Crossing Improvement.** Install radar speed feedback signs on Miller Street near Red Apple Road and Cherry Street. Also install rectangular rapid flash beacons (RRFBs) at the intersection of Okanogan Avenue and Red Apple Road.

<b>Miller School Zone and Okanogan Crossing Improv.</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1915 Managing Fund: 109					
Resources					
109 Arterial Streets	State Grant	17,100	105,900	-	123,000
Total resources		17,100	105,900	-	123,000

**Methow Street Improvements.** Install bicycle facilities on Methow St. between Crawford Ave. and Lincoln St. Additionally, construct a mini-roundabout at the intersection of Crawford Ave. and Methow St. to provide intersection control and increase pedestrian safety. Lastly, install new water main in Methow St. between Marjo St. and Lincoln St. per the Comprehensive Water System Plan."

<b>Methow Street Improvements</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1916 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	3,000	41,200	127,100	171,300
109 Arterial Streets	Federal Grant	12,000	164,700	609,900	786,600
111 Street Overlay	Reserves	-	-	149,600	149,600
401 Water Utility	Reserves	-	40,000	216,900	256,900
Total resources		15,000	245,900	1,103,500	1,364,400

**Maple Street Improvements.** This project will upgrade Maple Street between the Wenatchee Reclamation District Ditch and Gabriella Lane to typical urban standards. Proposed improvements include roadway widening, sidewalks, illumination, stormwater infrastructure, and sanitary sewer.

<b>Maple Street Improvements</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1917 Managing Fund: 309					
Resources					
309 Foothills Streets	Bond proceeds	17,500	414,300	876,800	1,308,600
405 Sewer Utility	Reserves	-	-	100,000	100,000
Total resources		17,500	414,300	976,800	1,408,600

**Complete Streets Program.** This project consists of various improvements funded through the TIB Complete Streets grant.

<b>Complete Streets Program</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 2005 Managing Fund: 109					
Resources					
109 Arterial Street	TIB Grant	-	191,000	339,000	530,000
Total resources		-	191,000	339,000	530,000

**Elliott Avenue Multiuse Pathway.** There is currently unimproved city right-of-way along the Elliott Avenue corridor between Second Street and Third Street. This project will install a 10' non-motorized, multiuse pathway to improve pedestrian and bicycle access through this area.

<b>Elliott Avenue Multiuse Pathway</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # SW19-08 Managing Fund: 109					
Resources					
109 Arterial Street	TIB Grant	15,000	145,000	-	160,000
Total resources		15,000	145,000	-	160,000

## Utility Capital Projects

**Regional Water Redundancy.** The regional water system is operated by the City and supplies drinking water from the east bank aquifer to the City, the Chelan County PUD and East Wenatchee Water District. Regional partners started to evaluate additional sources since demand on the system from growth is approaching the capacity of the wellfield pumps. The purpose of this project is to evaluate an alternative water supply source through exploratory well drilling.

Regional Water Redundancy		Prior Years	2020 Budget	Future Years	Project Total
Project # 1302 Managing Fund: 415					
Resources					
415 Regional Water	Reserve	502,000	200,000	67,140	769,140
Total resources		502,000	200,000	67,140	769,140

**Skyline Reservoir Transmission Line.** This project will remove and replace approximately 550 linear feet of 16 inch water transmission line in Skyline Drive between Appleland and the City’s reservoir. The project will also install sanitary sewer and stormwater pipes.

Skyline Reservoir Transmission Line		Prior Years	2020 Budget	Future Years	Project Total
Project # 1704 Managing Fund: 401					
Resources					
401 Water Utility	Reserve	165,000	568,000	-	733,000
405 Sewer Utility	Reserve	-	369,500	-	369,500
410 Storm Drain Utility	Reserve	-	369,500	-	369,500
Total resources		165,000	1,307,000	-	1,472,000

**Olds Station Sanitary Sewer Expansion.** Phase one completed in 2018: installation of approximately 13,312 linear feet of 8 inch, 12 inch, 15 inch and 16 inch sanitary sewer main line in Horan Rd, Easy Street, Chatham Hill Drive, Indy Lane, LeMaister Ave, Cordell Street, Penny Road, Inks Road, School Street and parallel to US 2 as well as crossings of US 2 and SR 285 as indicated by FG2 and FG3. Phase two completed in 2019: Installation of an upgraded lift station capable of pumping 1,150 gpm. Phase three will construct an additional force main crossing the Wenatchee River.

Olds Station Sanitary Sewer Expansion		Prior Years	2020 Budget	Future Years	Project Total
Project # 1718 Managing Fund: 405					
Resources					
405 Sewer Utility	2018 Bond Proceeds	7,892,620	2,824,950	-	10,717,570
Total resources		7,892,620	2,824,950	-	10,717,570

**Stormwater Comp Plan.** The City’s stormwater comprehensive plan was last updated in 2010. This project will build on the last report and update the conditions to reflect the improvements completed since publication of the last document. It will delineate required system improvements and rehabilitation efforts for the next six years.

Stormwater Comp Plan		Prior Years	2020 Budget	Future Years	Project Total
Project # 1806 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserve	66,550	183,450	-	250,000
Total resources		66,550	183,450	-	250,000

**WWTP Digester #4 Control Building.** The new Digester 4 is planned to be sited on the north side of the WWTP adjacent to the existing solids handling building on an area previously used as municipal landfill which, although closed for decades, was never completely remediated. The capacity and size of Digester 4 will be the same as the existing Digester 3 (45 foot diameter, 25 foot height) and it will have the ability to operate independently of Digester 3. Structural and foundation design, gas handling improvements, boiler and heat exchanger upgrades, electrical and PLC system improvements, as well as mechanical system improvements for the digester system as a whole will all be part of the project scope.

<b>WWTP Digester #4 Control Building</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1810 Managing Fund: 405					
Resources					
405 Sewer Utility	2018 Bond Proceeds	425,000	2,303,000	7,086,000	9,814,000
Total resources		425,000	2,303,000	7,086,000	9,814,000

**Peachey Street Basin Water Quality Retrofit.** The Peachey street basin includes the oldest part of Wenatchee and is the most highly developed area of the city. The goal of the project is to add water quality treatment at key locations throughout the Peachey Street Basin. These facilities will remove total suspended solids, trash and metals.

<b>Peachey Street Basin Water Quality Retrofit</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1903 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserves	32,000	206,750	-	238,750
410 Storm Drain Utility	Ecology Grant	-	756,250	-	756,250
Total resources		32,000	963,000	-	995,000

**Knowles Road Sanitary Sewer.** Chelan County has initiated a county road project for Knowles Road, with this project the City will coordinate construction efforts with the County to utilize this design and construction project for placing Sanitary Sewer within Knowles Road.

<b>Knowles Road Sanitary Sewer</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1908 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	30	119,970	480,000	600,000
Total resources		30	119,970	480,000	600,000

**2nd Street Sewer Replacement.** Scope for this project consists of repair on 10"-12" clay sewer pipe that is damaged and in danger of failure. In addition to the sewer line repair the City is seeking to repair two sewer manholes in where the concrete channels have eroded and are in need of repair.

<b>2nd Street Sewer Replacement</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1909 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	10,000	390,000	-	400,000
Total resources		10,000	390,000	-	400,000

**2020 AC Water Main Replacement.** This project will replace the existing asbestos-cement (AC) water main in First Street between Wilson Street and Miller Street. The project will also install a new water main in Eighth Street between Ramona Avenue and Miller Street. AC water mains in the alleys both north and south of Eighth Street which currently serve homes on Seventh Street, Eighth Street, and Ninth Street will be abandoned.

<b>2020 AC Water Main Replacement</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 1918 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	15,000	947,900	-	962,900
Total resources		15,000	947,900	-	962,900

**Linwood & Rosewood Water Main Replacement.** The project will replace the existing 1950-era steel water mains in Linwood and Rosewood Avenues between Stevens Street and Russell Street.

<b>Linwood &amp; Rosewood Water Main Replacement</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 2001 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	-	75,000	508,000	583,000
Total resources		-	75,000	508,000	583,000

**Pershing & Poplar Sewer Extension.** This project will install new sewer mains in Poplar Avenue north of Maple Street, Pershing Street between Maple Street and McKittrick Street, and Mulberry Lane between Poplar Avenue and Pershing Street.

<b>Pershing &amp; Poplar Sewer Extension</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 2002 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	-	72,000	1,044,000	1,116,000
Total resources		-	72,000	1,044,000	1,116,000

**UV/WWTP Facility Plan Update.** The City of Wenatchee's Waste Water Treatment plant is looking to do a study of the existing UV treatment facility. This study will identify the needed UV system expansion requirements to be able to adequately treat the City's Sanitary Sewer Waste. In conjunction with this study an update to the WWTP Facility Plan will be conducted to identify any other areas that need updated and/or expanded at the WWTP.

<b>UV/WWTP Facility Plan Update</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 2003 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	-	220,000	-	220,000
Total resources		-	220,000	-	220,000

**Springwater Stormwater.** At the intersection of Western and Springwater there is a Stormwater pipe that goes from 36" to 10" in diameter. This abrupt decrease in pipe diameter caused capacity issues. This study aims to propose solutions for this issue by creating a less severe step down in pipe sizes to better serve the stormwater needs of this area.

<b>Springwater Stormwater</b>		Prior Years	2020 Budget	Future Years	Project Total
Project # 2004 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserves	-	75,000	-	75,000
Total resources		-	75,000	-	75,000

### Capital Budget Summary

The capital projects listed on the previous pages are summarized in the chart below. The 2020 budget column of the capital projects are also reflected in the individual department/fund budgets located in previous sections of this document.

Fund		Prior Years	2020 Budget	Future Years
001	General Fund	2,435,000	1,252,000	157,900
101	Art Fund	-	-	300,000
108	Street Maintenance	-	1,000,000	-
109	Arterial Streets	2,335,490	4,374,710	2,737,670
111	Street Overlay	374,000	1,536,000	149,600
119	Transportation Benefit District	-	1,000,000	-
301	REET Capital Projects	-	1,000,000	-
302	Governmental Capital Projects	3,863,400	2,073,940	2,006,800
304	Economic Dev Capital Projects	10,923,100	3,921,400	700,000
307	Local Revitalization Financing	126,800	1,185,000	3,038,200
308	New City Hall Remodel	2,281,990	6,354,010	3,360,000
309	Foothills Streets	17,500	414,300	1,026,800
401	Water Utility	572,100	1,668,400	737,400
405	Sewer Utility	8,661,500	6,648,170	8,944,250
410	Storm Drain Utility	378,890	1,609,700	6,250
415	Regional Water	520,710	200,000	67,140
504	Facilities Maintenance	228,340	2,612,390	-
		32,718,820	36,850,020	23,232,010