



Parks, Recreation, & Cultural Services

# WENATCHEE CITY POOL PRIVATE RENTAL APPLICATION 2026

EVENT REPRESENTATIVE: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

EVENT TYPE: \_\_\_\_\_ ESTIMATED ATTENDANCE: \_\_\_\_\_

Dates/times available to the general public for pool rental in 2026 are listed below.

**DATE REQUESTED:**

**TIMES REQUESTED (check all that apply):**

- Friday, July 10
- Saturday, July 11
- Friday, July 17
- Saturday, July 18
- Friday, July 31
- Saturday, August 1
- Friday, August 7
- Saturday, August 8
- Friday, August 14

- 5:00 - 7:00PM
- 7:00 - 9:00PM

**For swim meets, competitions, or school district events outside of the regular rental times shown above, please list the dates & times requested below:**

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

### **INDEMNIFICATION AGREEMENT & AFFIDAVIT OF APPLICANT**

The sponsor/authorized representative agrees to defend, indemnify and hold the City of Wenatchee, its appointed and elected officials, employees and agents form and against any and all liability, loss, costs, damage and expense, including costs and attorney fees in defense thereof because of actions, claims, or lawsuits for damages resulting from personal bodily injury, including death at any time resulting therefrom, sustained or alleged to have been sustained by any person or persons on account of damage to property, arising or alleged to have arisen directly or indirectly out of or in consequence of the permitted use.

Furthermore, I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct to the best of my knowledge. I also certify that I understand the policies governing the proposed activity and that this application is made subject to the policies and rules established by the City of Wenatchee.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

<b>2026 REGULAR SEASON RENTAL FEES:</b>		
<u>Attendance</u>	<u>Resident</u>	<u>Non-Resident</u>
0-100 people	\$136.07/hour	\$150.20/hour
101-150 people	\$149.12/hour	\$164.36/hour
151-200 people	\$173.07/hour	\$190.49/hour
201-250 people	\$205.72/hour	\$226.40/hour
251 to capacity	\$237.28/hour	\$261.34/hour
Diving area only:	\$43.53/hour	\$47.89/hour
Competitive Team Rentals:	\$653.07/day	\$718.39/day

<b>2026 PRESEASON RENTAL FEES:</b>		
<u>Attendance</u>	<u>Resident</u>	<u>Non-Resident</u>
0-100 people	\$150.21/hour	\$165.45/hour
101-150 people	\$164.36/hour	\$180.68/hour
151-200 people	\$190.49/hour	\$210.07/hour
201-250 people	\$226.40/hour	\$249.26/hour
251 to capacity	\$261.34/hour	\$287.35/hour
Diving area only:	\$47.89/hour	\$56.60/hour
Competitive Team Rentals:	\$870.76/day	\$957.84/day

**OFFICE USE ONLY**

Rate \_\_\_\_\_ x Time \_\_\_\_\_ = Total Due: \_\_\_\_\_

Invoice Sent by: \_\_\_\_\_ Date: \_\_\_\_\_

Payments Received: Date: \_\_\_\_\_ Amount: \_\_\_\_\_ Paid by: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

Date: \_\_\_\_\_ Amount: \_\_\_\_\_ Paid by: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

## Pool Reservation Guidelines

Reservations must be received a minimum of five (5) business days prior to the reservation date and no earlier than one (1) year in advance.

All pool reservations will be taken on a first-come, first-served basis at the City pool during the season. Outside of the pool season, reservations may be made at the Parks, Recreation and Cultural Services Department Office at 1350 McKittrick Street. The office is open from 8:00a.m. to 5:00p.m. Monday through Friday - excluding holidays.

Pool reservation fees must be paid at the time of reservation.

Depending upon the size and type of the event, users may be required to complete a *Special Event Permit Packet*. (A Special Event Permit is required for gatherings of 200 or more persons, facility use outside of normal hours, fair, show, festival, carnival, rally, party, filming of a movie, video or television show, event with alcohol, or other attended entertainment or celebration that is to be held in whole or in part in the pool or park. Persons conducting a special event are responsible for providing a copy of *special event insurance* in the amount of \$1,000,000 naming the City as additional insured.)

The Parks, Recreation and Cultural Services Department reserves the right to cancel the permit for cause at any time.

A reservation allows for use of the pool for the time requested only. Staying beyond the reservation period, inconveniencing another renter, or prohibiting the general public from using the pool will result in future denial when requesting the use of the pool or park facility.

### 1.0 General Refund Policies

The following general provisions apply in all instances:

1.0.1 Cancellations by the City of Wenatchee due to misuse of a facility or failure to follow facility policies may result in forfeiture of all fees, expulsion from the facility and denial of future use requests.

1.0.2 Refunds are subject to a Processing Fee unless waived by the City of Wenatchee or facility rental is cancelled by the City. The Processing Fee shall be equal to 25 percent of the registration or reservation fee rounded to the nearest \$.25.

1.0.3 A completed and signed Request for Refund Form, copy of original receipt and, if applicable, proof of injury or illness must be submitted for refund processing.

1.0.4 Refund requests for transactions of less than \$10.00 will not be accepted unless cancelled by the City.

1.0.5 Full refunds will be issued for reservations canceled by the City of Wenatchee.

### 1.1 Pool Rental Refunds

1.1.1 Customers are eligible for full refunds in the event that the rental is cancelled by the Parks, Recreation and Cultural Services Department. Efforts to reschedule the rental will be explored with the customer prior to the issuance of a refund.

1.1.2 Pool rentals are not eligible for refunds due to weather, natural occurring factors or other events such as

temperature, rain, fire and air quality unless cancelled by the Parks, Recreation and Cultural Services Department.

1.1.3 Thirty (30) calendar days or more prior to reservation: To be eligible for a full refund, a written request must be submitted to the Parks, Recreation and Cultural Services Department a minimum of thirty (30) calendar days prior to the reservation. The Processing Fee is assessed on full refund requests.

1.1.4 Fifteen (15) to twenty-nine (29) calendar days prior to reservations: Requests submitted during this time period will receive a 50% refund for Rental Fees. The Processing Fee is also assessed for partial refunds.

1.1.5 Less than fourteen (14) calendar days prior to the reservation: Not eligible for refunds.

***Please initial that you have read and understand the guidelines and policies above.***

## **Pool Rules**

For your safety and enjoyment, please indicate that you have read and your group will observe the following rules when utilizing the city pool by initialing each rule below:

Initial

POOL RULES (Summarized from Wenatchee Municipal Code 6A.18.000)

\_\_\_\_\_

1. Pool staff is authorized to enforce rules and supervise the public’s use of the pool facility.

\_\_\_\_\_

2. Adult Supervision: Children under six (6) years of age or under 48” in height must be directly supervised by an adult in the water and be within arm's length distance at all times.

\_\_\_\_\_

3. Non-swimmers cannot go beyond shoulder depth water. Pool staff may ask anyone in the pool to perform a swim test before using the diving board or deep water area.

\_\_\_\_\_

4. Anyone with seizure, heart, or circulatory problems should swim with a buddy.

\_\_\_\_\_

5. Diving is only allowed in designated areas.

\_\_\_\_\_

6. Diseases: Persons having skin lesions, sore or inflamed eyes, mouth, nose or ear discharge shall not be allowed to use the pool. Anyone with a communicable disease or anyone who has been ill with vomiting or diarrhea within the past two weeks shall not be allowed to use the pool.

\_\_\_\_\_

7. Alcohol and drug use are prohibited.

\_\_\_\_\_

8. Wenatchee City Parks are designated as Tobacco Free Zones. Use of tobacco products is not allowed.

\_\_\_\_\_

9. Organizations utilizing Wenatchee City Parks for athletic purposes must adhere to the City of Wenatchee Community Athletics Program Non-Discrimination Policy and provide equal opportunity and access for boys and girls, women and men.

\_\_\_\_\_

10. Food and drink in designated areas only. No gum or glass containers allowed.

\_\_\_\_\_

11. Spectators are welcome in the designated areas.

\_\_\_\_\_

12. Profanity and abusive language not permitted.

\_\_\_\_\_

13. Playing on the lane lines is not permitted.

- \_\_\_\_\_ 14. All swimmers must shower before entering the pool.
- \_\_\_\_\_ 15. Running, horseplay or pushing is not allowed.
- \_\_\_\_\_ 16. Masks/fins/snorkels and other swimming aids must be approved by pool staff.
- \_\_\_\_\_ 17. Baby Attire: Infants and toddlers must wear plastic pants or swimming diapers.
- \_\_\_\_\_ 18. Diapers must be changed at "Baby Changing Station".
- \_\_\_\_\_ 19. Report all accidents and incidents immediately to pool staff.
- \_\_\_\_\_ 20. Lost and Found: The Wenatchee City Pool is not responsible for lost or stolen items. Please report any incidents to the office.
- \_\_\_\_\_ 21. Video imaging equipment is not permitted in locker rooms.
- \_\_\_\_\_ 22. No loitering in locker rooms.

DIVING BOARD RULES

- \_\_\_\_\_ 23. One person on the diving board at a time.
- \_\_\_\_\_ 24. One bounce only. Jump or dive straight off the end of the board and swim quickly out of the area.
- \_\_\_\_\_ 25. No swinging on ladder or diving board hand railings.
- \_\_\_\_\_ 26. Wait until diving area is clear before jumping or diving.
- \_\_\_\_\_ 27. No catching or spotting people diving or jumping from the board.
- \_\_\_\_\_ 28. Failure to follow pool rules or engaging in any unsafe behavior will result in the following disciplinary actions, depending on the severity and frequency of the inappropriate behavior.
  - 1. Verbal warning.
  - 2. Sit 10 minutes on pool deck.
  - 3. Sit 20 minutes on pool deck.
  - 4. Not permitted to use the facility for the remainder of the rental.
  - 5. Not permitted to use the facility for the remainder of the season.
- \_\_\_\_\_ 29. **Additional rules may be required when necessary for the safety and enjoyment of the user.**



**Wenatchee City Pool**

220 Fuller Street

Wenatchee, WA 98801

[www.wenatcheewa.gov/pool](http://www.wenatcheewa.gov/pool)

509-888-3288

**Wenatchee Parks, Recreation, & Cultural Services**

1350 McKittrick Street

Wenatchee, WA 98801

[www.wenatcheewa.gov](http://www.wenatcheewa.gov)

509-888-3284